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JACKSON: The Civil Service of Canada in 1930 1



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Government
Publications

Civil Service of Canada Vol. I Book 1

TRADE AND COMMERCE

Prof. Jackson



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[Jackson, Gilbert

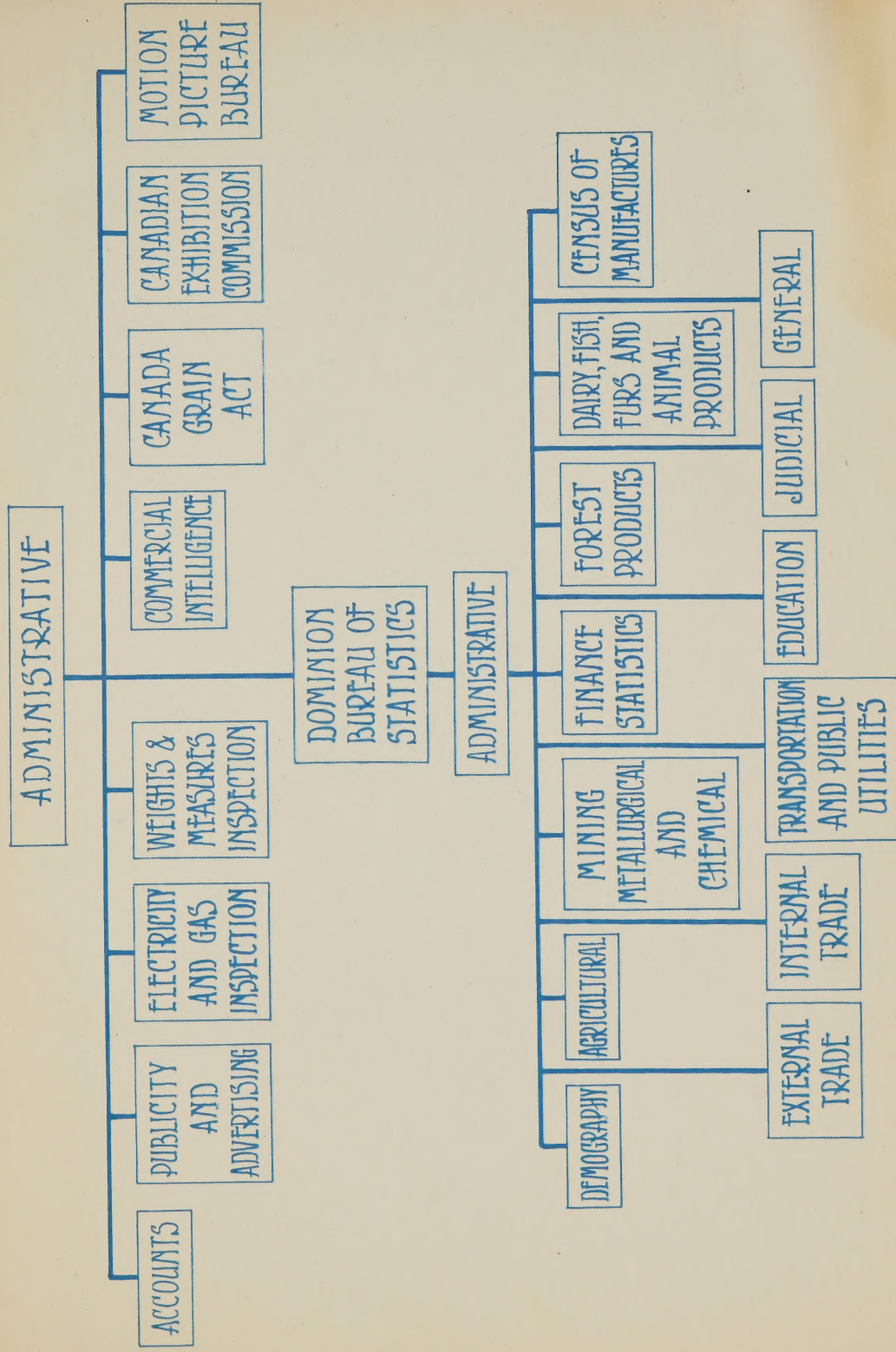
The Civil Service of Canada
in 1930. Positions, salary scales
and numbers of appointments for
each department. v. 1: Department
of Trade and Commerce.]


Prepared as a data paper for the
Royal Commission on Technical and
Professional Services, 1929-30.



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DEPARTMENT OF TRADE AND COMMERCE





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TRADE AND COMMERCE

ADMINISTRATIVE

Although an Act of Parliament in 1887 created the Department of Trade and Commerce, the Department did not come into active existence until 1892, when its machinery was set in motion by proclamation.

The major activities of the Administrative Branch have to do with stimulating of exportation of Canadian goods to other countries; the maintenance of standards of Weights and Measures, and Electricity and Gas; the inspection of weighing and measuring devices; the exportation of electrical power; the administration of the Canada Grain Act; the inspection, weighing and warehousing of grain; the compilation of statistics; census of Canada; the production of motion pictures; the participation in exhibitions and expositions; publicity; the supervision of bounty payments, subsidized steamship services, and Precious Metals Marking Act; the distribution of supplies and the printing of circular letterheads and the like.

The Administrative Branch has charge of carrying out the policies of the Department, co-ordinating the activities of the various branches and directing the formulation of administrative procedure, rules and regulations, and makes recommendations regarding matters of policy and organization; meets the public; arranges hours of work for employees allotted tasks; maintains discipline and passes upon difficult administrative problems; supervises the keeping of departmental records and the handling of its correspondence; directs the preparation of parliamentary returns and estimates, and the departmental reports; confers with the heads of branches and divisions in regard to activities over which they have control, and issues instructions that may be necessary to secure the proper standard of work through various branches of the department; supervision of classifications and the maintenance of establishment records; supervision over requisitions and orders for stationery, supplies and printing, and general distribution of same.

The Administrative Branch also supervises the call for tenders regarding contracts for the building of elevators, machinery and supplies for the maintenance of elevators under the Board of Grain Commissioners.

TRADE AND COMMERCE

ADMINISTRATIVE

Defin- ition	Class	Salary Range	Number of Positions		
			Occupied	Vacant	Total
	Deputy Minister	\$10,000	1	-	1
11-12	Assistant Deputy Minister, Department of Trade and Commerce, <i>Provisional</i>	\$4,620-5,220	1	-	1
196	Secretary, Department of Trade and Commerce	3,720-4,260	1	-	1
36-37	Chief Clerk	3,120-3,720	1	-	1
	Secretarial Allowance	\$600	1	-	1
183	Principal Clerk	1,920-2,400	2	-	2
61	E Clerk, Grade 4	1,620-1,920	1	-	1
61	Clerk, Grade 4	1,620-1,920	3	-	3
65	Clerk, Grade 3	1,380-1,620	2	-	2
68	Clerk, Grade 2	1,080-1,380	1	1	2
			T 1	-	T 1
70	Clerk, Grade 1	720-1,020	3	-	3
24	E Assistant Private Secretary	3,000	1	-	1
199	Secretary to Executive	1,740-2,100	-	1	1
189	P Principal Translator	2,520-3,000 2,880-3,360	1	-	1
33	E Chauffeur	1,440-1,620	1	-	1
79-80	Departmental Librarian, Grade 2	1,440-1,800	1	-	1
217	Stenographer, Grade 3	1,380-1,620	2	-	2
218	Stenographer, Grade 2	1,080-1,380	3	1	4
	E		1	-	1
177	Office Appliance Operator, Grade 3	1,260-1,500	2	-	2
74	E Confidential Messenger	1,080-1,320	1	-	1

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TRADE AND COMMERCE

ADMINISTRATIVE

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
227	E Supervisor of Payments on Bituminous Coal	\$3,600	T 1	-	T 1
161-162	Inspector, Precious Metals Marking	\$2,880-3,600	1	-	1
158	Inspector of Subsidized Steamships	2,520-3,000	1	-	1
	NC-Living Allowance \$200				
156	E Inspector, Bounties on Copper Bars and Rods				
	Part Time	300	1	-	1
206	Senior Messenger	1,080-1,200	1	-	1
	Office Boy	420-660	1	-	1
	E Labourer	P.R.	1	-	1
			<hr/>	<hr/>	<hr/>
			38	3	41

TRADE AND COMMERCE

ACCOUNTS

Under direction, to prepare all departmental estimates for submission to Parliament; to see that the expenditures of the Department are made in accordance with the Consolidated Revenue and Audit Act, and the Executive Regulations; to see that the revenue is collected and accounted for under the proper headings; to furnish the proper financial statements to the Auditor General and to the Finance Department; to prepare recommendations to Council relating to financial matters, and to perform the related functions of an accounting branch.

TRADE AND COMMERCEACCOUNTS

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
75	Departmental Accountant, Grade 5	\$3,600-4,140	1	-	1
77	Departmental Accountant, Grade 3	2,700-3,120	1	-	1
78	Departmental Accountant, Grade 2	2,220-2,700	3	-	3
61	Clerk, Grade 4	1,620-1,920	1	-	1
65	Clerk, Grade 3	1,380-1,620	1	-	1
68	Clerk, Grade 2	1,080-1,380	1	-	1
217	Stenographer, Grade 3	1,380-1,620	1	-	1
218	Stenographer, Grade 2	1,080-1,380	2	-	2
234	Typist, Grade 2	1,080-1,380	1	-	1
			<hr/> 12	<hr/> -	<hr/> 12

TRADE AND COMMERCE

BOARD OF GRAIN COMMISSIONERS

This Board administers the Canada Grain Act, and makes rules and regulations thereunder governing the inspection, weighing, handling, etc. of grain. It operates public terminal elevators at Port Arthur, Moose Jaw, Saskatoon, Calgary and Edmonton, where public grain is received for storage, cleaning or drying and shipment.

The chief duties of the staff of the Board are to issue annually, licenses to, and obtain surety bonds from, elevator operators and grain dealers; to inspect and grade samples of grain and to issue certificates of the grades; to supervise and control the weighing of all grain received into or shipped out of all licensed elevators and to issue certificates of weight; to keep statistics re Western Canada grain crops; to conduct chemical and physical analyses of grain and grain products; to carry on investigations pertaining to milling and baking and to perform other work related to the grain trade.

This work was initiated in 1912.

TRADE AND COMMERCE

CANADA GRAIN ACT

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
48	E Chief Grain Commissioner	\$12,000	1	-	1
132	E Grain Commissioner	10,000	2	-	2
18	E Assistant Grain Commissioner	7,500	4	-	4
32	E Chairman, Grain Appeal Tri- bunal	5,700 4,000	1 2	- -	1 2
131	E General Manager	6,000	1	-	1
49-50	Chief Grain Inspector	\$5,400-6,000	1	-	1
9	Assistant Chief Grain In- spector	4,200-4,380	1	-	1
137	Grain Inspector, Grade 2	3,900-4,200	3	-	3
138	Grain Inspector, Grade 1	3,300-3,900	5	-	5
40	Chief Deputy Grain In- spector	3,000-3,240	10	2	12
81	Deputy Grain Inspector	1,920-2,680	123	12	135
34	E Chief Accountant	3,900	1	-	1
38	E Chief Clerk and Accountant	3,420	1	-	1
76	Departmental Accountant, Grade 4	3,120-3,600	1	-	1
1-2	E Accountant	2,400 2,160	4 1	- -	4 1
78	Departmental Accountant, Grade 2	2,220-2,700	1	-	1
191	Secretary, Board of Grain Commissioners	3,600-4,200	1	-	1
200	Secretary to the Chairman, Board of Grain Commission- ers	2,400-2,520	T 1	-	T 1
199	Secretary to Executive	1,740-2,100	1	-	1

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TRADE AND COMMERCE

CANADA GRAIN ACT

Defin- ition	Class	Salary Range	Number of Positions		
			Occupied	Vacant	Total
119-120 P	Expert in Grain Chemistry	\$3,300-up 4,020-4,620	1	-	1
17	P Assistant Expert in Grain Chemistry	3,060-3,420 3,420-3,900	1	-	1
51	Chief Grain Weighmaster	3,240-4,200	1	-	1
10	Assistant Chief Grain Weighmaster	3,000-3,240	1	-	1
145	Grain Weighmaster	2,520-2,880	4	-	4
223,226 E	Superintendent	4,000	5	-	5
111	E Electrician	2,940 2,520 2,400 2,340	1 1 1 2	- - - -	1 1 1 2
16	E Assistant Electrician	1,740	1	-	1
125	E Foreman	2,820 2,700 2,400	1 3 1	- - -	1 3 1
173	E Millwright	2,520 2,220 2,040	1 2 1	- - -	1 2 1
22	E Assistant Millwright	1,800	1	-	1
146,150- 151	Head Clerk	2,520-3,000	5	-	5
134-135 E	Grain Elevator Senior Clerk	2,100 2,040	1 2	- -	1 2
183-184, 188	Principal Clerk	1,920-2,400	4	-	4
133	E Grain Elevator Clerk	1,860 1,740 1,620 1,440 1,320 1,020	1 1 1 1 1 2	- - - - 1 -	1 1 1 1 2 2

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TRADE AND COMMERCE

CANADA GRAIN ACT

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
61-63	Clerk, Grade 4	\$1,620-1,920	12	3	15
65-66	Clerk, Grade 3	1,380-1,620	82 T 10	25 17	107 T 27
68	Clerk, Grade 2	1,080-1,380	2	-	2
70	Clerk, Grade 1	720-1,020	5 T 1	-	5 T 1
129-130	General Grain Sampler Foreman	2,400-3,240	1	-	1
141-142	Grain Sampler Foreman	1,800-1,920	18	5	23
19-20	Assistant Grain Sampler Foreman	1,800	36	10	46
139-140	Grain Sampler	1,320-1,680	80	2	82
229	E Trackman	2,280 2,100 1,740	1 1 1	- - -	1 1 1
238	E Weighman	2,280 2,220 2,160 2,040	1 1 2 1	- - - -	1 1 2 1
29	E Assistant Weighman	1,920	1	-	1
6	P Assistant Chemist	2,220-2,700 2,280-2,760	-	1	1
164	P Junior Chemist	1,800-2,160 1,800-2,160	1	-	1
241	E Winchman	2,160 1,980	1 3	- -	1 3
124	E Floorman	2,100	1	-	1
113	E Engineer	2,100 1,920	1 1	- -	1 1
121	E Expert Miller	2,100	2	-	2
82-85	Deputy Grain Registrar	1,920-2,400	3	-	3

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TRADE AND COMMERCE

CANADA GRAIN ACT

Defin- ition	Class	Salary Range	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
3	E Annexman	\$1,920 1,800 1,740	1 1 1	- - -	1 1 1
59	E Cleaner	1,860 1,800	1 1	- -	1 1
144	E Grain Weighman	\$1,800-2,460	135	4	139
	Fees		7	-	7
21	Assistant Grain Weighman	1,620-1,740	14	-	14
175	Moisture Tester Operator, Grain	1,680-1,800	4	-	4
174	Moisture Tester, Grain	1,680-1,800	1	-	1
180	E Oiler	1,740	1	-	1
237	E Watchman	1,500 1,440 1,320	3 1 1	- - -	3 1 1
228	E Terminal Elevator Agent	Part Time 1,380	1	-	1
72	E Clerk-Stenographer	1,380 1,320 1,140 960 900	2 1 1 1 1	- - - - -	2 1 1 1 1
217	Stenographer, Grade 3	1,380-1,620	5	-	5
218, 220- 221	Stenographer, Grade 2	1,080-1,380	19 T 1	3 1	22 T 2
212	Special Typist, Grade 3	1,380-1,620	2	-	2
234	Typist, Grade 2	1,080-1,380	9 T 5	3 1	12 T 6
143	Grain Trackman	1,200-1,620	81 T 17	19 -	100 T 17
172	E Messenger-Clerk	720 540	1 1	- -	1 1

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TRADE AND COMMERCE

CANADA GRAIN ACT

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
197	E Secretary, Grain Appeal Tribunal	\$1,050	1	-	1
	Part Time		T 3	-	T 3
195	E Secretary, Committee on Grain Standards				
	Part Time	100-200	2	-	2
	E Labourer	P.R.	11	-	11
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			320	109	929

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TRADE AND COMMERCE

EXHIBITIONS

This branch is maintained to assist Canadian manufacturers to extend their trade throughout the United Kingdom by enabling them to display their products under ideal conditions to the provincial population of the British Isles; provides an efficient and comprehensive method of advertising Canadian goods in the British Isles and abroad by taking part in numerous short period exhibitions, expositions and fairs abroad; it extends the distribution and sale of Canadian products and goods throughout Great Britain to the trader and the consumer; it works in close co-operation with the Empire Marketing Board and takes full advantage of offers made by them to participate in their sections in several exhibitions where they exhibit Empire goods; assists the agricultural shows and exhibits and maintains display windows, etc., in co-operation with other Departments; it maintains a warehouse for assembling exhibits for the various fairs on the continent of Europe; it also maintains cold storage plants where perishable exhibits are kept until required for use.

It also maintains in Canada an information office in Ottawa, a warehouse in St. Catharines where small display stands are assembled and fruits, vegetables and the like are collected for exhibition purposes; it has also a small staff at Winnipeg which collects and assembles displays of fruit, grain and grasses which are used in the several exhibitions.

TRADE AND COMMERCE

CANADIAN EXHIBITION COMMISSION

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
30	Canadian Exhibition Com- missioner	\$3,720-4,440 NC-Allowance \$2,000	1	-	1
5	Assistant Canadian Exhibi- tion Commissioner	3,240-3,720	1	-	1
76	Departmental Accountant, Grade 4	3,120-3,600	1	-	1
39	Chief, Commercial Division, Canadian Exhibition Com- mission	2,880-3,360	- T 1	1 -	1 T 1
55	Chief of Mineral Exhibit Division, Canadian Exhibi- tion Commission	2,880-3,360	1	-	1
55	Chief of Designing and De- corating Division, Canadian Exhibition Commission	2,880-3,360	-	1	1
27	Assistant to Chief of De- signing and Decorating Division, Canadian Exhibi- tion Commission	2,220-2,520	-	1	1
146,152	Head Clerk	2,520-3,000	1	-	1
58	Clerk, Grade 2	1,080-1,380	1	-	1
70	Clerk, Grade 1	720-1,020	2	-	2
126	Foreman Exhibit Decorator	2,040-2,280	1	-	1
127	Fruit Exhibit Specialist	2,040-2,400	1	-	1
117	Exhibit Decorator, Grade 2	1,800-2,040	4	-	4
118	Exhibit Decorator, Grade 1	1,440-1,680	2	-	2
198	Secretary to Canadian Ex- hibition Commissioner	1,440-1,680	1	-	1
136	Grain Exhibit Foreman	1,260-1,560	1	-	1

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TRADE AND COMMERCECANADIAN EXHIBITION COMMISSION

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
218	Stenographer, Grade 2	\$1,080-1,380	1	1	2
			T 1	-	T 1
222	Stenographer, Grade 1	720-1,020	2	-	2
181	Packer and Helper	1,080-1,200	4	-	4
236	Watchman	900-1,200	1	-	1
E	Foreman Carpenter	P.R.	1	-	1
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			29	4	33

TRADE AND COMMERCE

COMMERCIAL INTELLIGENCE SERVICE

The Commercial Intelligence Service had its nucleus in a number of Commercial Agents or Commercial Correspondents in the British West Indies, under the Department of Finance, who were taken over by the Department of Trade and Commerce on the creation of the Department by Order in Council, December 5, 1892. It is designed to consider and further the interest of Canadian trade in other parts of the Empire and in foreign countries.

The work of the staff at Ottawa comprises dissemination of trade inquiries received from Trade Commissioners; investigation of sources of supply; publication of the Commercial Intelligence Journal; the study of foreign tariffs, customs documentation, packing, marking, etc.; maintaining of the directory of Canadian exporters; maintaining the directories of foreign importers - one for each country in which a Trade Commissioner is located; selection and training of Junior Trade Commissioners; establishment of branch plants in Canada.

The duties of Trade Commissioners are, briefly, to promote the export trade of the Dominion abroad; to acquaint Canadian manufacturers and exporters with business opportunities in foreign countries; to acquaint importers in foreign countries with the prospects and manufactures of Canada. By virtue of the fact that Trade Commissioners are, as a general rule, the only official representatives of Canada in the countries where they are stationed there is an increasing demand from Government Departments at Ottawa for special services such as investigations by the Department of National Revenue, certification of invoices, certification of the value of foreign currencies, procuring and forwarding of Government reports and regulations.

TRADE AND COMMERCE

COMMERCIAL INTELLIGENCE SERVICE

<u>Defini- tion</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
230	Trade Commissioner, Grade 3 NC-Full Living Allowance	\$5,280-5,760	7	-	7
231	Trade Commissioner, Grade 2 NC-Full Living Allowance	4,380-4,980	10	-	10
232	Trade Commissioner, Grade 1 NC-Full Living Allowance	3,180-4,080	17	1	18
28	Assistant Trade Com- missioner NC-Full Living Allowance	2,460-2,940	16	15	31
166	Junior Trade Commissioner	1,920-2,040	8	7	15
90-91	Director of the Commercial Intelligence Service	4,500-4,800	1	-	1
46	Chief, Foreign Tariffs Division, Commercial Intelligence Service	3,720-4,440	1	-	1
193-194	Secretary, Commercial Intelligence Service	3,300-3,720	1	-	1
109	Editor, Grade 2	2,520-3,000	1	-	1
110	Editor, Grade 1	1,920-2,520	-	1	1
146-148- 149	Head Clerk	2,520-3,000	3	-	3
183-187	Principal Clerk	1,920-2,400	4	-	4
61	Clerk, Grade 4	1,620-1,920	-	2	2
E	P.R.		4	-	4
65	E Clerk, Grade 3	P.R.	5	-	5
68	Clerk, Grade 2	1,080-1,380	1	1	2
E	P.R.		2	-	2
70	E Clerk, Grade 1	P.R.	5	-	5
60	E Clerk, Commercial Intelli- gence Service	P.R.	22	-	22
73	E Commercial Agent	P.R.	1	-	1

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OFFICIAL INFORMATION REPORT

Report of 1981

Rank	Grade	Position	Salary
1	1	Chief, Bureau of Investigation	\$100,000
2	2	Deputy Chief, Bureau of Investigation	\$85,000
3	3	Assistant Chief, Bureau of Investigation	\$75,000
4	4	Special Agent in Charge	\$65,000
5	5	Special Agent	\$55,000
6	6	Supervisor	\$45,000
7	7	Inspector	\$35,000
8	8	Chief, Bureau of Investigation	\$25,000
9	9	Deputy Chief, Bureau of Investigation	\$20,000
10	10	Assistant Chief, Bureau of Investigation	\$15,000
11	11	Special Agent in Charge	\$10,000
12	12	Special Agent	\$8,000
13	13	Supervisor	\$6,000
14	14	Inspector	\$4,000
15	15	Chief, Bureau of Investigation	\$3,000
16	16	Deputy Chief, Bureau of Investigation	\$2,000
17	17	Assistant Chief, Bureau of Investigation	\$1,500
18	18	Special Agent in Charge	\$1,000
19	19	Special Agent	\$800
20	20	Supervisor	\$600
21	21	Inspector	\$400
22	22	Chief, Bureau of Investigation	\$300
23	23	Deputy Chief, Bureau of Investigation	\$200
24	24	Assistant Chief, Bureau of Investigation	\$150
25	25	Special Agent in Charge	\$100
26	26	Special Agent	\$80
27	27	Supervisor	\$60
28	28	Inspector	\$40
29	29	Chief, Bureau of Investigation	\$30
30	30	Deputy Chief, Bureau of Investigation	\$20
31	31	Assistant Chief, Bureau of Investigation	\$15
32	32	Special Agent in Charge	\$10
33	33	Special Agent	\$8
34	34	Supervisor	\$6
35	35	Inspector	\$4
36	36	Chief, Bureau of Investigation	\$3
37	37	Deputy Chief, Bureau of Investigation	\$2
38	38	Assistant Chief, Bureau of Investigation	\$1.50
39	39	Special Agent in Charge	\$1.00
40	40	Special Agent	\$0.80
41	41	Supervisor	\$0.60
42	42	Inspector	\$0.40
43	43	Chief, Bureau of Investigation	\$0.30
44	44	Deputy Chief, Bureau of Investigation	\$0.20
45	45	Assistant Chief, Bureau of Investigation	\$0.15
46	46	Special Agent in Charge	\$0.10
47	47	Special Agent	\$0.08
48	48	Supervisor	\$0.06
49	49	Inspector	\$0.04
50	50	Chief, Bureau of Investigation	\$0.03

TRADE AND COMMERCECOMMERCIAL INTELLIGENCE SERVICE

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
167	E Junior Translator	P.R.	1	-	1
217	Stenographer, Grade 3	\$1,320-1,620	3	-	3
	E	P.R.	17	-	17
218	Stenographer, Grade 2	1,080-1,380	12	2	14
	E	P.R.	14	-	14
222	Stenographer, Grade 1	720-1,020	1	-	1
			T 1	-	T 1
	E	P.R.	21	-	21
177	Office Appliance Operator, Grade 3	1,260-1,500	1	-	1
234	E Typist, Grade 2	P.R.	1	-	1
235	Typist, Grade 1	720-1,020	1	2	3
	E	P.R.	1	-	1
	E Office Boy	p.R.	13	-	13
			196	31	227

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

	<u>Pages</u>
Administrative	1 - 4
Agricultural Statistics	5 - 6
Census of Manufactures	7 - 8
Dairy, Fish, Furs and Animal Products	9 - 10
Demography	11 - 12
Education Statistics	13 - 14
External Trade	15 - 16
Finance Statistics	17 - 18
Forestry	19 - 20
General Statistics	21 - 22
Internal Trade	23 - 24
Judicial Statistics	25 - 26
Mining, Metallurgical and Chemical	27 - 28
Transportation and Public Utilities	29 - 30

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

The Dominion Bureau of Statistics was set up by statute in 1918 as a central statistical department for Canada ("An Act respecting the Dominion Bureau of Statistics"). The Act was a consolidation of all previous statistical legislation (Census Act, General Statistics Act, Railway Statistics Act, etc.), with important additions.

The Bureau was constituted by the transfer of the following work and branches from other Departments: (1) The Census and Statistics Office (covering the census of population and the statistics of agriculture, general manufactures and criminal justice); (2) Fisheries Statistics; (3) Mining Statistics; (4) Forestry Statistics; (5) Dairying and Fruit Statistics; (6) Water and Electric Power Statistics; (7) the Railways and Canals Statistical Branch (railways, express, telegraphs, telephones, canals); (8) External Trade Statistics (exports and imports); (9) Grain Trade Statistics; (10) Live Stock Statistics; and (11) Employment and Prices Statistics. In addition, four new branches were erected, dealing respectively with Public Finance, Internal Trade, Vital Statistics and Education; subsequently, the statistical activities of the Fuel Controller and of the Board of Commerce were absorbed.

The Statistics Act makes the Bureau responsible for the statistics "relative to the commercial, industrial, social, economic and general activities and conditions of the people" - a universal mandate. The Act assigns the Bureau the task of "collaborating with all other departments of the Government in the compilation and publication of statistical records of administration." A further regulation provides for central machine compilation as an adjunct to the system. In this way the Bureau is constituted a comprehensive central statistical office, working for the most part under the Governor in Council, all purely statistical work having been brought by transfer under its immediate direction, whilst remaining departmental statistics are indirectly made part of the system.

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TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS (Cont'd)

The linking up of provincial departments (which under the British North America Act cover some most important statistical subjects) is secured through a clause permitting provincial officers to serve as agents under the Statistics Act. A further clause gives the Bureau right of access to all provincial, municipal or corporation records.

Administrative Branch

The Administrative Branch carries out the general executive work of the Bureau under the Dominion Statistician. This includes divisions on (a) general correspondence with the public; (b) administration of personnel; (c) central filing and records; (d) distribution of publications; (e) accounts; (f) supplies; and (g) multigraphing and mimeographing. In addition, certain central services are under the immediate direction of the Dominion Statistician, including (a) the library; (b) translation; (c) drafting; and (d) centralized stenography and other machine services, and industrial indexing.

DOMINION BUREAU OF STATISTICS

ADMINISTRATIVE

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
104-106	P Dominion Statistician	\$4,500-5,400 5,700-7,200	1	-	1
14-15	P Assistant Dominion Statistician, Dominion Bureau of Statistics	3,360-4,080 4,020-4,620	-	1	1
155	P Head Translator	3,060-3,420 3,420-3,900	1	-	1
208	P Senior Translator	1,920-2,400 2,280-2,760	-	1	1
233	P Translator	1,440-1,860 1,800-2,160	1	-	1
183,185	Principal Clerk	1,920-2,400	3	-	3
61	Clerk, Grade 4	1,620-1,920	2	-	2
65,67	Clerk, Grade 3	1,380-1,620	2	-	2
68-69	Clerk, Grade 2	1,080-1,380	7	-	7
70-71	Clerk, Grade 1	720-1,020	6	-	6
107-108	Draftsman	1,500-1,800	1	-	1
79-80	Departmental Librarian, Grade 2	1,440-1,800	1	-	1
170	Library Assistant	1,080-1,380	1	-	1
177	Office Appliance Operator, Grade 3	1,260-1,500	1	-	1
178-179	Office Appliance Operator, Grade 2	1,020-1,200	5	-	5
218-219	Stenographer, Grade 2	1,080-1,380	6	-	6
222	Stenographer, Grade 1	720-1,020	4	-	4
206	Senior Messenger	1,080-1,200	1	-	1

(over)

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

ADMINISTRATIVE

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
171	Messenger	\$ 720-1,020	2	-	2
235	Typist, Grade 1	720-1,020	1	-	1
	Office Boy	420-660	-	1	1
			<hr/>	<hr/>	<hr/>
			46	3	49

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

AGRICULTURAL

This branch is concerned with the collection, compilation and publication of the basic and secondary statistics of agricultural operations. The basic statistics are prepared by the crop-reporting staff. The foundation of this work is the annual agricultural census. Completed cards are returned by about one out of every five farmers in Canada or a total of 130,283 for 1930. Estimates of crop yields and other necessary data (12 reports in 1930) are collected from a corps of crop correspondents throughout Canada. In addition, a corps of telegraphic correspondents provides material for twelve weekly telegraphic crop reports.

Secondary statistics cover the grain trade, milling, cold storage, sugar, fruit and floriculture, and live stock. The grain trade is covered by "Canadian Grain Statistics" (weekly), "Monthly Review of the Wheat Situation", and "Annual Report of the Grain Trade of Canada". Milling, sugar, and cold storage statistics are published monthly with annual summaries. Fruit and floriculture and live stock are covered by annual printed reports.

The statistics compiled by the branch are published for permanent record in the "Monthly Bulletin of Agricultural Statistics."

Established in 1908.

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

AGRICULTURAL STATISTICS

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
41-42 P	Chief, Division of Agricultural Statistics, Dominion Bureau of Statistics	\$2,820-3,720 3,420-3,900	1	-	1
146	Head Clerk	2,520-3,000	1	-	1
183,185	Principal Clerk	1,920-2,400	1	-	1
61	Clerk, Grade 4	1,620-1,920	1	-	1
65,67	Clerk, Grade 3	1,320-1,620	4	-	4
68-69	Clerk, Grade 2	1,080-1,380	7	-	7
70-71	Clerk, Grade 1	720-1,020	8	12	20
218	Stenographer, Grade 2	1,080-1,380	1	-	1
			<hr/>	<hr/>	<hr/>
			24	12	36

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

CENSUS OF MANUFACTURES

The Census of Manufactures compiles annually the statistics of some 23,000 manufacturing industries of the Dominion, receiving also from the Mining Branch and from the Forest Products and Animal Products Divisions the statistics of the manufacturing industries included in their investigations. It is responsible also for making analyses of the grand total of manufactures by localities, by capital invested, by numbers of employees, etc., and presents an annual report on the totality of manufacturing industry and many bulletins on special manufacturing industries. An annual report on the vegetable industries group and the textiles and textile products group are issued. A commodity index of 3,000 items is maintained.

Established in 1906.

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY JOHN BURNET

The history of the reign of King Charles the first, from his accession to the throne in 1625, to his execution in 1649, is a most interesting and important period in the history of England. It was a time of great political and religious turbulence, and of great personal suffering to the king and his family. The reign of Charles the first was marked by the struggle between the king and the parliament, and by the civil war which followed. The king's policy was to strengthen the monarchy, and to suppress the dissenting religious sects. He was opposed by the parliament, which was composed of members who were opposed to his policy. The civil war was fought between the king's army and the parliament's army, and it ended in the execution of the king. The reign of Charles the first was a time of great personal suffering to the king and his family. He was executed on 30 January 1649, and his body was buried in St Dunstons Church, London. His wife, Queen Henrietta Maria, fled to France, and his son, Charles II, fled to France and then to Scotland. The reign of Charles the first was a time of great political and religious turbulence, and of great personal suffering to the king and his family.

LONDON: Printed by J. Streater, at the Sign of the Gun, in St Dunstons Church, 1682.

8

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

CENSUS OF MANUFACTURES

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
35	P Chief, Census of Manufac- tures, Dominion Bureau of Statistics	\$2,820-3,420 3,420-5,900	1	-	1
183,185	P Principal Clerk	1,920-2,400 2,280-2,760	2 1	- -	2 1
65,67	Clerk, Grade 3	1,380-1,620	6	-	6
68-69	Clerk, Grade 2	1,080-1,380	2	-	2
70-71	Clerk, Grade 1	720-1,020	5	-	5
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COMMISSIONERS OF THE LAND OFFICE

REPORT OF THE COMMISSIONERS

DATE	PLACE	CLASS	AMOUNT	TOTAL

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

DAIRY, FISH, FURS AND ANIMAL PRODUCTS

This branch, in co-operation with Dominion and provincial departments, deals with the annual production of Canadian fisheries and furs. In the case of the former, it compiles statistics of operation in the three oceans and the Great Lakes. In the case of the latter, it checks up on the production of trappers throughout the north, as well as of the fur farmers who are now increasing so rapidly in numbers. This branch also collects the statistics of three thousand dairies and some seventeen hundred other animal products manufacturing establishments throughout the country -- meat-packing, tanning, leather, boots and shoes, etc.

Established in 1917.

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSDAIRY, FISH, FURS AND ANIMAL PRODUCTS

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
183,186 P	Principal Clerk	\$1,920-2,400 2,280-2,760	1	-	1
65,67	Clerk, Grade 3	1,380-1,620	3	-	3
68-69	Clerk, Grade 2	1,080-1,380	1	-	1
70-71	Clerk, Grade 1	720-1,020	1	-	1
			<hr/> 6	<hr/> -	<hr/> 6

STATE OF NEW YORK

IN SENATE

January 10, 1900

REPORT OF THE

REPORT OF THE	COMMISSIONER OF	THE	LAND OFFICE
1	LAND OFFICE	1899	1899
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98	LAND OFFICE	1899	1899
99	LAND OFFICE	1899	1899
100	LAND OFFICE	1899	1899

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

DEMOGRAPHY

This branch is charged (since Confederation) with the duty of taking the decennial and quinquennial censuses which include:

The layout of the various electoral districts into enumeration areas and having them properly described by metes and bounds.

The instruction of Commissioners in their duties.

The preparation of the various schedules necessary for taking the census. These schedules and forms number about eighty. A comprehensive book of instructions for commissioners and enumerators.

The preparation of a scheme of classification of occupations and industries.

The preparation of forms and schedules for obtaining a census of institutions such as hospitals, insane asylums, orphanages, etc.

The compilation and analysis of census data -- population and agriculture and the publication of the same.

The collection through co-operation (since 1920) with the nine provinces, Yukon and North West Territories of the records of births, deaths and marriages together with monthly epidemiological reports. These reports also include complete records of these events among the Aboriginal inhabitants -- Indians and Eskimo.

THE BUREAU

GENERAL INFORMATION

GENERAL

This Bureau is organized to provide information and assistance to the public in the field of the Bureau's activities.

The Bureau is organized into several divisions, each of which is responsible for a specific area of the Bureau's activities.

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112

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

DEMOGRAPHY

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
43	P Chief, Division of Demography, Dominion Bureau of Statistics	\$3,720-4,620 4,800-5,520	1	-	1
7-8	P Assistant Chief, Division of Demography, Dominion Bureau of Statistics	2,520-3,240 2,880-3,360	1	-	1
210	E Special Census Commissioner	3,000	1	-	1
215-216	P Statistician	2,520-3,240 2,880-3,360	2	-	2
146	Head Clerk	2,520-3,000	1	-	1
61	Clerk, Grade 4	1,600-1,920	2	-	2
65,67	Clerk, Grade 3	1,380-1,620	7	-	7
68-69	Clerk, Grade 2	1,080-1,380	12	-	12
70-71	Clerk, Grade 1	720-1,020	2	-	2
224-225	Superintendent, Mechanical Tabulating Division, Dominion Bureau of Statistics	2,400-2,880	1	-	1
177	Office Appliance Operator, Grade 3	1,260-1,500	1	-	1
178-179	Office Appliance Operator, Grade 2	1,020-1,200	18	3	21
218	Stenographer, Grade 2	1,080-1,380	1	-	1
			50	3	53

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

EDUCATION STATISTICS

Until this Branch was established there was no combined or uniform record of the educational institutions of Canada or the users of them. At a conference between the Branch and the provincial education authorities in 1920, a plan of uniform education statistics was adopted, and the "Annual Survey of Education in Canada" is now one of the leading publications in the educational world. The statistics of the universities and colleges have been greatly improved in recent years, and a valuable section on library statistics added.

This branch was established in 1920.

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSEDUCATION STATISTICS

<u>Definition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
215-216 P	Statistician	\$2,520-3,240 2,880-3,360	1	-	1
146	Head Clerk	2,520-3,000	1	-	1
68-69	Clerk, Grade 2	1,080-1,380	1	-	1
70-71	Clerk, Grade 1	720-1,020	1	-	1
173	Office Appliance Operator, Grade 2	1,020-1,200	2	-	2
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			6	-	6

UNITED STATES DEPARTMENT OF AGRICULTURE

REPORT OF THE COMMISSIONER OF THE GENERAL LAND OFFICE

FOR THE YEAR 1907

PAGE NO.	PAGE NO.	PAGE NO.	PAGE NO.	PAGE NO.
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

EXTERNAL TRADE

The duties of this branch are as follows:

1. The compilation and publication of Canada's import and export trade statistics as required by the Statistics Act, 1918, as under:
 - (a) Annual Report on the Trade of Canada
 - (b) Condensed Preliminary Report on the Trade of Canada
 - (c) Calendar Year Report on the Trade of Canada
 - (d) Quarterly Report on the Trade of Canada
 - (e) Canada's Trade in Farm Products
 - (f) Summary of the Trade of Canada (monthly)
 - (g) Twenty-four Monthly Mimeographed Commodity Bulletins
 - (h) Seventeen Monthly Trade Statements.
2. To prepare statistical reports on the trade of British and foreign countries.
3. To prepare special statistics of Canadian, British and foreign trade as required by Parliament, Government departments and the commercial and producing interests of the Dominion. When trade treaties are under consideration, to prepare special reports for use at trade conferences, e.g., six special reports for use at the recent Imperial Conference.

Established in 1892.

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

EXTERNAL TRADE

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
44	P Chief, Division of External Trade, Dominion Bureau of Statistics	\$2,820-3,720 3,420-3,900	1	-	1
25-26	P Assistant to Chief, Division of External Trade, Dominion Bureau of Statistics	2,400-2,760 2,880-3,360	1	-	1
215	P Statistician	2,520-3,240 2,880-3,360	1	-	1
183,186	Principal Clerk	1,920-2,400	1	-	1
61	Clerk, Grade 4	1,620-1,920	1	-	1
65,67	Clerk, Grade 3	1,380-1,620	3	-	3
68-69	Clerk, Grade 2	1,080-1,380	3	-	3
70-71	Clerk, Grade 1	720-1,020	3	-	3
218	Stenographer, Grade 2	1,080-1,380	1	-	1
			<hr/> 15	<hr/> -	<hr/> 15

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSFINANCE STATISTICS

Statistics of Dominion, provincial and public finance, analysed by sources of income and objects of expenditure and reduced to comparative form, are compiled and issued by this branch, which also maintains a record of municipal assets and liabilities, as well as of assessment valuations. In addition, the branch prepares monthly figures and publishes an annual report showing the numbers on the Dominion Government pay roll and their remuneration.

This branch was established in 1918.

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TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

FINANCE STATISTICS

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
215-216 P Statistician		\$ 2,520-3,240 2,880-3,360	1	-	1
65,67	Clerk, Grade 3	1,380-1,620	2	-	2
			<hr/> 3	<hr/> -	<hr/> 3

RECEIPTS FOR STATE

DEPARTMENT OF HIGHWAY ENGINEERING

ADDITIONAL CHARGES

DATE PAID

PAID TO

NAME

AMOUNT

REMARKS

1	1	PAID TO STATE	100.00	PAID TO STATE
2	2	PAID TO STATE	100.00	PAID TO STATE
3	3	PAID TO STATE	100.00	PAID TO STATE
4	4	PAID TO STATE	100.00	PAID TO STATE
5	5	PAID TO STATE	100.00	PAID TO STATE
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7	7	PAID TO STATE	100.00	PAID TO STATE
8	8	PAID TO STATE	100.00	PAID TO STATE
9	9	PAID TO STATE	100.00	PAID TO STATE
10	10	PAID TO STATE	100.00	PAID TO STATE

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

FOREST PRODUCTS

This branch collects, compiles and publishes statistics relating to primary forest production in the woods, the sawmilling industry, the wood-using industries, the pulp and paper industry and the paper-using industries.

The staff is divided into three sections, the first covering primary forest production and the sawmilling industry; the second, the wood-using industries, and the third the pulp and paper industry and its dependent paper-using industries.

The work in each section is similar to that in other departments of the Census of industry. The reports of this branch consist of four printed bulletins, each, and twenty-four mimeographed preliminary reports.

An important phase of the work is the maintaining of co-operative relations with the Forest Services of the Dominion and provincial governments and with the Forest Service of the United States.

Established in 1908.

SECRET

SECRET

SECRET

THE SECRETARY OF DEFENSE, DEPARTMENT OF DEFENSE, WASHINGTON, D. C. 20301-6000, is the principal official responsible for the management and control of the Department's resources. He is responsible for the development and execution of the Department's policies and programs, and for the coordination of the Department's activities with those of the other Federal agencies.

The Secretary is assisted by the Deputy Secretary, who is responsible for the day-to-day management of the Department. The Deputy Secretary is also responsible for the coordination of the Department's activities with those of the other Federal agencies. The Secretary and Deputy Secretary are both members of the Joint Chiefs of Staff.

The Secretary is also responsible for the management of the Department's budget. He is responsible for the preparation and submission of the Department's budget to the President and the Congress. He is also responsible for the management of the Department's financial resources.

An important part of the work of the Secretary is the coordination of the Department's activities with those of the other Federal agencies. He is responsible for the development and execution of the Department's policies and programs, and for the coordination of the Department's activities with those of the other Federal agencies.

Revised in 1966.

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSFORESTRY

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
215-216 P	Statistician	\$2,520-3,240 2,880-3,360	1	-	1
65-67	Clerk, Grade 3	1,380-1,620	2	-	2
68-69	Clerk, Grade 2	1,080-1,380	1	-	1
70-71	Clerk, Grade 1	720-1,020	6	-	6
			<hr/> 10	<hr/> -	<hr/> 10

THE UNITED STATES

DEPARTMENT OF THE INTERIOR

MINERAL LANDS

STATE OF TEXAS

COUNTY OF DALLAS

SECTION 10

1880

1880

-	1	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	2	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	3	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	4	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	5	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	6	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	7	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	8	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	9	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880
-	10	SEC. 10-1880, 1880	1880-1880, 1880	1880-1880, 1880

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSGENERAL STATISTICS

The volume of statistics poured out continuously by other branches of the Bureau are mainly intended for specialists and need to be synthesized for popular consumption. This synthesis is carried on by the General Statistics Branch in its annual and monthly publications -- the Canada Year Book, the Monthly Review of Business Statistics. In addition, this Branch carries on subsidiary inquiries on a variety of subjects of less extent and complexity than those assigned to special branches of the Bureau, but essential to a complete and rounded scheme. It also prepares or revises the statistics relative to Canada appearing in various important books of reference issued both inside and outside of Canada. Finally, it undertakes the bringing of Canadian statistics as a whole into relation with British Empire and world statistics, under the necessary reservations suggested by the differing economic and political systems of the different nations. Thus the General Statistics Branch rounds out the organization of the Bureau of Statistics as a central "thinking" office of the Dominion.

This branch was established in 1886.

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TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

GENERAL STATISTICS

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
47	P Chief, General Statistics and Editor, Canada Year Book	\$3,720-4,620 4,800-5,520	1	-	1
215	P Statistician	2,520-3,240 2,880-3,360	1	-	1
146	P Head Clerk	2,520-3,000 2,880-3,360	1	-	1
183	P Principal Clerk	1,920-2,400	2	-	2
		2,280-2,760	1	-	1
68-69	Clerk, Grade 2	1,080-1,380	6	-	6
70-71	Clerk, Grade 1	720-1,020	1	-	1
218	Stenographer, Grade 2	1,080-1,380	1	-	1
178	Office Appliance Operator, Grade 2	1,020-1,200	1	-	1
			<hr/> 15	<hr/> -	<hr/> 15

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

INTERNAL TRADE

The duties of this branch are as follows:

1. Merchandising Statistics: covering value of wholesale and retail trade, merchandising outlets, capital invested, employees and wages; types of merchandising (chains and independents, etc.); kindred subjects such as automobile financing; decennial census report, monthly and yearly bulletins.
2. Wholesale and Retail Prices: Index numbers of wholesale prices (502 commodities); Cost of Living statistics (food, fuel, rent, clothing, sundries); prices of services (gas, telephone, hospital, etc.); and movements of foreign prices, annual and monthly reports and special bulletins; supplying of primary data to Department of Labour; supplying of monthly price analyses to many institutions and periodicals.
3. Security Prices: Study of movements of security prices, interest and exchange rates; computing of index numbers of common stocks, preferred stocks, mining stocks and bonds (interest rates); weekly and monthly bulletins; publication of lists of average prices.
4. Retail Sales: Calculation of index numbers showing monthly trends of retail sales in various types of stores.
5. Branch Plants and Capital Structure of Canadian Corporations: Investigation and record of the participation of foreign capital in industries located in Canada; maintaining a current record of the branch plant development.
6. Yearly estimate on the movement of capital into and out of Canada showing Canadian capital indebtedness abroad to United States, Great Britain and other countries; also estimate of movement of Canadian capital to foreign countries.
7. International payment Balance Sheet: Yearly estimate showing the equilibrium of the receipts and payments of Canada for all international transactions including invisible items such as interest receipts and payments, tourist traffic, freight receipts and payments, etc.

Established in 1918.

REPORT OF THE

COMMISSIONER OF THE

LAND OFFICE

FOR THE YEAR ENDING 1900

The following is a summary of the land transactions and other matters connected with the public lands of the State of New York, during the year ending 1900.

The total area of land sold or otherwise disposed of during the year was 1,234,567 acres, valued at \$1,234,567. The total area of land reserved for public use was 1,234,567 acres, valued at \$1,234,567.

The following is a summary of the land transactions and other matters connected with the public lands of the State of New York, during the year ending 1900.

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TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

INTERNAL TRADE

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
45	P Chief, Division of Internal Trade, Dominion Bureau of Statistics	\$2,820-3,720 3,420-3,900	1	-	1
215	P Statistician	2,520-3,240 2,830-3,360	1	-	1
192	Secretary-Clerk	2,220-3,480	1	-	1
183,186	Principal Clerk	1,920-2,400	1	-	1
61	Clerk, Grade 4	1,620-1,920	2	-	2
65,67	Clerk, Grade 3	1,380-1,620	1	-	1
68-69	Clerk, Grade 2	1,080-1,380	3	2	5
70-71	Clerk, Grade 1	720-1,020	3	-	3
178	Office Appliance Operator, Grade 2	1,020-1,200	1	-	1
222	Stenographer, Grade 1	720-1,020	1	-	1
			<hr/> 15	<hr/> 2	<hr/> 17

BUDGET OF THE CITY

REVENUE ACCOUNTS

REVENUE ACCOUNTS

Page 10 of 10

Account Number	Description	Amount	Source
1	Interest on Investments	1,000,000.00	Interest
2	Dividends on Investments	1,000,000.00	Dividends
3	Interest on Bonds	1,000,000.00	Interest
4	Interest on Loans	1,000,000.00	Interest
5	Interest on Notes	1,000,000.00	Interest
6	Interest on Debts	1,000,000.00	Interest
7	Interest on Securities	1,000,000.00	Interest
8	Interest on Stocks	1,000,000.00	Interest
9	Interest on Commodities	1,000,000.00	Interest
10	Interest on Real Estate	1,000,000.00	Interest
11	Interest on Insurance	1,000,000.00	Interest
12	Interest on Pensions	1,000,000.00	Interest
13	Interest on Social Security	1,000,000.00	Interest
14	Interest on Medicare	1,000,000.00	Interest
15	Interest on Medicaid	1,000,000.00	Interest
16	Interest on Unemployment	1,000,000.00	Interest
17	Interest on Workers' Compensation	1,000,000.00	Interest
18	Interest on Disability Insurance	1,000,000.00	Interest
19	Interest on Life Insurance	1,000,000.00	Interest
20	Interest on Health Insurance	1,000,000.00	Interest
21	Interest on Dental Insurance	1,000,000.00	Interest
22	Interest on Vision Insurance	1,000,000.00	Interest
23	Interest on Long-Term Care	1,000,000.00	Interest
24	Interest on Annuities	1,000,000.00	Interest
25	Interest on Trusts	1,000,000.00	Interest
26	Interest on Estates	1,000,000.00	Interest
27	Interest on Probate	1,000,000.00	Interest
28	Interest on Wills	1,000,000.00	Interest
29	Interest on Trust Agreements	1,000,000.00	Interest
30	Interest on Power of Attorney	1,000,000.00	Interest
31	Interest on Advance Directives	1,000,000.00	Interest
32	Interest on End-of-Life Decisions	1,000,000.00	Interest
33	Interest on Organ Donation	1,000,000.00	Interest
34	Interest on Organ Transplantation	1,000,000.00	Interest
35	Interest on Organ Procurement	1,000,000.00	Interest
36	Interest on Organ Allocation	1,000,000.00	Interest
37	Interest on Organ Retrieval	1,000,000.00	Interest
38	Interest on Organ Transport	1,000,000.00	Interest
39	Interest on Organ Rejection	1,000,000.00	Interest
40	Interest on Organ Rejection Insurance	1,000,000.00	Interest
41	Interest on Organ Rejection Insurance	1,000,000.00	Interest
42	Interest on Organ Rejection Insurance	1,000,000.00	Interest
43	Interest on Organ Rejection Insurance	1,000,000.00	Interest
44	Interest on Organ Rejection Insurance	1,000,000.00	Interest
45	Interest on Organ Rejection Insurance	1,000,000.00	Interest
46	Interest on Organ Rejection Insurance	1,000,000.00	Interest
47	Interest on Organ Rejection Insurance	1,000,000.00	Interest
48	Interest on Organ Rejection Insurance	1,000,000.00	Interest
49	Interest on Organ Rejection Insurance	1,000,000.00	Interest
50	Interest on Organ Rejection Insurance	1,000,000.00	Interest

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

JUDICIAL STATISTICS

The duties of this Branch include the collection and compilation of annual reports on Criminal Statistics and Juvenile delinquency, including indictable offences, summary convictions, police statistics, prison statistics and statistics of pardons and commutations.

This branch was established in 1876.

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSJUDICIAL STATISTICS

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
215-216 P Statistician		\$2,520-3,240 2,880-3,360	1	-	1
65,67	Clerk, Grade 3	1,380-1,620	2	-	2
			<hr/> 3	<hr/> -	<hr/> 3

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

UNITED STATES DEPARTMENT OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE	UNITED STATES DEPARTMENT OF AGRICULTURE	UNITED STATES DEPARTMENT OF AGRICULTURE	UNITED STATES DEPARTMENT OF AGRICULTURE
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-	3	UNITED STATES DEPARTMENT OF AGRICULTURE	UNITED STATES DEPARTMENT OF AGRICULTURE
-	4	UNITED STATES DEPARTMENT OF AGRICULTURE	UNITED STATES DEPARTMENT OF AGRICULTURE
-	5	UNITED STATES DEPARTMENT OF AGRICULTURE	UNITED STATES DEPARTMENT OF AGRICULTURE

TRADE AND COMMERCEDOMINION BUREAU OF STATISTICSMINING, METALLURGICAL AND CHEMICAL

The Mining, Metallurgical and Chemical Branch of the Dominion Bureau of Statistics is organized to take account of (a) the mining industry and (b) of those manufacturing industries which use the products of the mine as their raw materials. Its annual report on mineral statistics is now comprehensive, while during the last year a monthly report is issued showing the physical volume of production of the leading minerals in each month. The Branch also issues an important annual report on coal statistics, together with monthly and quarterly reports on coal and coke statistics, besides some 30 annual bulletins on particular phases of mining. On the manufacturing side of its work, it issues annual printed reports on (a) iron and steel and their products, (b) the manufactures of non-ferrous metals, (c) the manufactures of non-metallic minerals and (d) of chemicals and allied products, together with monthly statistics of production of iron and steel and the production of automobiles. The branch also keeps itself and the country informed regarding mining developments throughout the world, world stocks of minerals, world prices, etc.

Established in 1906.

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

MINING, METALLURGICAL AND CHEMICAL

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
54	P Chief, Mining, Metallurgical and Chemical Division, Dominion Bureau of Statis- tics	\$2,820-3,420 3,420-3,900	1	-	1
215	P Statistician	2,520-3,240 2,820-3,360	1	-	1
146	Head Clerk	2,520-3,000	1	-	1
61,64	Clerk, Grade 4	1,620-1,920	2	-	2
65,67	Clerk, Grade 3	1,380-1,620	6	-	6
68-69	Clerk, Grade 2	1,080-1,380	2	-	2
70-71	Clerk, Grade 1	720-1,020	4	-	4
218	Stenographer, Grade 2	1,080-1,380	1	-	1
			<hr/> 18	<hr/> -	<hr/> 18

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

TRANSPORTATION AND PUBLIC UTILITIES

This branch was organized in January, 1920. It works under both the Statistics and Railway Acts, which require all transportation companies, including railways, telegraph, telephone, express and any carrier by water, to report to the Bureau annually and monthly. Classifications governing the accounts to be kept by the railways are prescribed by the Minister of Railways and Canals.

It is the duty of this branch to revise the above classifications as necessary from time to time and to instruct the railways; collect these reports, check each item, tabulate the data, and issue an annual report for both steam and electric railways; collect and compile weekly reports of cars of freight loaded in Canada; prepare reporting forms for telephone, telegraph and express companies and collect and compile the annual reports covering these statistics; collect reports from each vessel using each Canadian canal, post the data in journals and issue monthly and annual reports; collect statistics on the freight charges made for each cargo of Canadian grain using the canals and to tabulate and compile weighted averages by months and by seasons; collect statistics of highway mileages by classes and types, expenditures on construction and maintenance of highways and compile an annual report; collect statistics on the registrations of motor vehicles, revenues collected in connection with the registrations, motor vehicle accidents and other relevant data on motor vehicles and compile an annual report; collect statistics on central electric stations and compile an annual report; collect statistics on the electricity generated each month by central electric stations; collect data on the rates charged for electricity in Canada, compile comparative data; collect statistics on the traffic handled by all vessels engaged in traffic between Canada and foreign countries and between Canadian ports, statistics on the capital invested by boats employed and other pertinent data; and to compile data on the Canadian registered vessels and maintain a cross index of all such vessels by ownership and name of vessel.

TRADE AND COMMERCE

DOMINION BUREAU OF STATISTICS

TRANSPORTATION AND PUBLIC UTILITIES

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
58	P Chief, Transportation Division, Dominion Bureau of Statistics	\$2,940-3,660 3,420-3,900	1	-	1
146	Head Clerk	2,520-3,000	1	-	1
65,67	Clerk, Grade 3	1,380-1,620	3	-	3
70-71	Clerk, Grade 1	720-1,020	5	-	5
218	Stenographer, Grade 2	1,080-1,380	1	-	1
			<hr/> 11	<hr/> -	<hr/> 11

STRENGTH OF MATERIALS

PROBLEM SET NO. 1

Q.1. Find the stress

Stress (N/mm ²)	Strain (mm/mm)	Modulus (N/mm ²)	Stress (N/mm ²)	Strain (mm/mm)
100	0.001	100,000	100	0.001
200	0.002	100,000	200	0.002
300	0.003	100,000	300	0.003
400	0.004	100,000	400	0.004
500	0.005	100,000	500	0.005
600	0.006	100,000	600	0.006
700	0.007	100,000	700	0.007
800	0.008	100,000	800	0.008
900	0.009	100,000	900	0.009
1000	0.010	100,000	1000	0.010

TRADE AND COMMERCE

ELECTRICITY AND GAS INSPECTION

The Gas Inspection Service was inaugurated on July 1st, 1875, the Electricity Inspection Service in 1894, at which time these two Services were merged to form the Electricity and Gas Inspection Services and constituted a branch of the Department of Inland Revenue. In 1907 the Electricity and Fluid Exportation Act was passed and by order in council was placed under the Electricity and Gas Inspection Services for administration. On September 1st, 1918, this branch was transferred from the Department of Inland Revenue to the Department of Trade and Commerce.

The nature of the work performed by these services is entirely technical and comprises the control of the types of electricity meters and gas meters used throughout Canada, and the testing and stamping of every meter used for billing purposes; the object being to ensure the correct measurement of all electricity and gas sold. This requires the provision and maintenance of the legal electrical and gas standards, and the testing of watthour, reactive-volt-ampere-hour, graphic, thermal and block interval demand, two rate and prepayment electric meters, etc., and of positive displacement, funnel and orifice gas meters, etc. Manufactured gas is also tested wherever sold in Canada to determine its heating value.

The administration of the Electricity and Fluid Exportation Act involves the receiving and consideration of applications to export electrical energy, natural gas, crude oil, etc., the issuing of licenses therefor, the inspection and testing of meters to measure the commodity exported and the collection of the export tax imposed.

TRADE AND COMMERCE

ELECTRICITY AND GAS INSPECTION

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
87-88	Director of Electrical and Gas Inspection	\$3,720-4,620	1	-	1
13	Assistant Director of Electrical and Gas Inspection	3,120-3,720	1	-	1
99-100	Division Superintendent of Electricity and Gas	2,760-3,300	3	-	3
201-202	Senior Examiner of Electrical and Gas Standards	2,520-3,240	1	-	1
116	Examiner of Electrical and Gas Standards	1,920-2,400	1	1	2
96	District Inspector of Electricity and Gas	2,340-2,700	2	-	2
		2,280-2,520	5	-	5
		2,160-2,400	12	-	12
	Part Time	900	1	-	1
203	Senior Inspector of Electricity and Gas	2,040-2,160	15	3	18
157	Inspector of Electricity and Gas	1,680-1,920	42	5	47
211	Special Meter and Transformer Tester	2,160-2,280	1	-	1
123	Gas and Gas Meter Tester	1,440-1,740	1	-	1
112	Electrician, Electricity and Gas Branch, Department of Trade and Commerce	1,680-1,920	1	-	1
163	Instrument Maker, Grade 1	1,440-1,740	-	1	1
163-169	Laboratory Assistant	1,140-1,380	1	-	1
61	Clerk, Grade 4	1,620-1,920	1	-	1
65	Clerk, Grade 3	1,380-1,620	-	1	1
70	Clerk, Grade 1	720-1,020	1	-	1

(over)

TRADE AND COMMERCEELECTRICITY AND GAS INSPECTION

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
218	Stenographer, Grade 2	\$1,080-1,380	4	-	4
222	Stenographer, Grade 1	720-1,020	-	1	1
234	Typist, Grade 2	1,080-1,380	4	-	4
			<hr/>	<hr/>	<hr/>
			98	12	110

TRADE AND COMMERCE

MOTION PICTURE BUREAU

The duties of this Bureau are:

To produce a series of one-reel scenic, outdoor, travelogue, industrial, informative and similar types of films designed specially to disseminate information about Canada in its many aspects for the purpose of encouraging and developing trade, tourist travel, settlement, industrial development, etc., and to distribute and circulate same throughout the world in both the theatrical and non-theatrical fields.

To co-operate with the commercial motion picture industry to encourage greater production of films by private enterprise that may prove of general benefit to the country; to co-operate with the producers of "News" films and other topical subjects in order to secure the widest representation of Canadian subjects in same; to co-operate and provide service to newspapers, and other publications, to secure the greatest amount of pictorial publicity for Canada through such mediums.

TRADE AND COMMERCE

MOTION PICTURE BUREAU

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
92-93	Director of the Motion Picture Bureau	\$3,720-4,320	1	-	1
153-154	Head Motion Picture Photographer	3,000-3,600	1	-	1
176	Motion Picture Photographer	2,640-3,000	1	-	1
165	Junior Motion Picture Photographer	2,160-2,520	2	-	2
122-123	Film Editor	2,520-3,000	1	-	1
57	Chief Photographer	2,340-2,820	1	-	1
207	Senior Photographer	1,860-2,220	1	-	1
182	Photographer	1,440-1,800	5	-	5
23	Assistant Photographer	1,080-1,380	2	1	3
209	Sound Projectionist	2,160-2,520	1	-	1
183	Principal Clerk	1,920-2,400	1	-	1
217	Stenographer, Grade 3	1,380-1,620	1	-	1
218	Stenographer, Grade 2	1,080-1,380	1	1	2
213-214	Stationary Engineer, Heating, Grade 1	1,260-1,380	1	-	1
31	Caretaker	1,200-1,260	1	-	1
4	Artist, Lantern Slides, Grade 2	1,080-1,380	1	-	1
181	Packer and Helper	1,080-1,200	2	-	2
			<hr/>	<hr/>	<hr/>
			24	2	26

TRADE AND COMMERCE

PUBLICITY

The branch of the Director of Publicity of the Department of Trade and Commerce has for the past two years confined its attention particularly to the stimulation through advertising in daily newspapers, weekly newspapers, financial publications, magazines and trade magazines, of an export consciousness. In this connection display advertisements have been prepared and editorial comment has been invited.

In addition to this work, the branch undertakes to interpret and circulate by the medium of the Canadian press, Reuters Limited, and the special correspondents, the statistical data which is supplied by the Dominion Bureau of Statistics.

In Great Britain it carries on publicity designed to advertise and promote the sale of Canadian products and manufactures; it conducts publicity campaigns; prepares advertising matter and statistics; places paid advertising to the best advantage; gives advice on publicity matters to the Department and the Canadian exporters; and notifies the Department of the opportunities afforded the branch in Great Britain to promote the sale of Canadian products.

TRADE AND COMMERCEPUBLICITY AND ADVERTISING

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
89	E Director of Publicity, Ottawa	\$4,000	1	-	1
86	Director of Canadian Trade Publicity in Great Britain	\$3,420-4,320 NC-Full Living Allowance	1	-	1
190	Publicity Agent	2,040-2,520	2	-	2
217	Stenographer, Grade 3	1,380-1,620	1	-	1
218	Stenographer, Grade 2	1,080-1,380	1	1	2
222	Stenographer, Grade 1	720-1,020	2	-	2
234	Typist, Grade 2	1,080-1,380	T 1	-	T 1
	Office Boy	420-660	1	-	1
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STATE OF NEW YORK

IN SENATE

January 20, 1904

REPORT	OF THE	COMMISSIONERS	OF THE	LAND OFFICE
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TRADE AND COMMERCE

WEIGHTS AND MEASURES INSPECTION SERVICE

Administration of Weights and Measures in Canada began under pre-Confederation local Governments. It became a federal service in 1873 under the Department of Inland Revenue, transferred to Trade and Commerce in 1918.

The duties of the Service are to administer the Weights and Measures Act in its application to standards; the manufacture, installation and inspection of all weighing and measuring trade equipment and supervision of trade practices in the interest of uniformity and discovery and prevention of fraudulent practices.

TRADE AND COMMERCEWEIGHTS AND MEASURES

<u>Defin- ition</u>	<u>Class</u>	<u>Salary Range</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
94-95	Director of Weights and Measures	\$3,720-4,620	1	-	1
101-103	Division Superintendent of Weights and Measures	2,520-3,240	2	-	2
52-53	Chief Inspector of Factories, Weights and Measures	2,220-2,820	1	-	1
97-98	District Inspector of Weights and Measures	2,220-2,520	3	-	3
		2,160-2,400	13	1	14
204-205	Senior Inspector of Weights and Measures	1,920-2,100	16	2	18
159-160	Inspector of Weights and Measures	1,500-1,860	77	3	80
114-115	Examiner and Adjuster of Standards	1,800-2,220	1	-	1
239-240	Weights and Measures Mechanical Assistant	1,320-1,620	1	-	1
183	Principal Clerk	1,920-2,400	1	-	1
61	Clerk, Grade 4	1,620-1,920	3	-	3
68	Clerk, Grade 2	1,080-1,380	-	1	1
218	Stenographer, Grade 2	1,080-1,380	3	-	3
222	Stenographer, Grade 1	720-1,020	2	-	2
181	Packer and Helper	1,080-1,200	1	-	1
			<hr/> 125	<hr/> 7	<hr/> 132

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
E Accountant	Canada Grain Act	5	-	5
E Annexman	Canada Grain Act	3	-	3
Artist, Lantern Slides, Grade 2	Motion Picture Bureau	1	-	1
Assistant Canadian Exhibi- tion Commissioner	Canadian Exhibition Commission	1	-	1
P Assistant Chemist	Canada Grain Act	-	1	1
P Assistant Chief, Division of Demography, Dominion Bureau of Statistics	Dominion Bureau of Statistics Demography	1	-	1
Assistant Chief Grain Inspector	Canada Grain Act	1	-	1
Assistant Chief Grain Weighmaster	Canada Grain Act	1	-	1
Assistant Deputy Minister, Department of Trade and Commerce	Administrative	1	-	1
Assistant Director of Electrical and Gas Inspection	Electricity and Gas Inspection	1	-	1
P Assistant Dominion Statis- tician, Dominion Bureau of Statistics	Dominion Bureau of Statistics Administrative	-	1	1
E Assistant Electrician	Canada Grain Act	1	-	1
P Assistant Expert in Grain Chemistry	Canada Grain Act	1	-	1
E Assistant Grain Commission- er	Canada Grain Act	4	-	4

(over)

APPENDIX

TABLE 1

Category	Item	Value
1	Canada Grain Ltd	1.00
2	Canada Grain Ltd	1.00
3	Canada Grain Ltd	1.00
4	Canada Grain Ltd	1.00
5	Canada Grain Ltd	1.00
6	Canada Grain Ltd	1.00
7	Canada Grain Ltd	1.00
8	Canada Grain Ltd	1.00
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96	Canada Grain Ltd	1.00
97	Canada Grain Ltd	1.00
98	Canada Grain Ltd	1.00
99	Canada Grain Ltd	1.00
100	Canada Grain Ltd	1.00

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Assistant Grain Sampler Foreman	Canada Grain Act	36	10	46
Assistant Grain Weighman	Canada Grain Act	14	-	14
E Assistant Millwright	Canada Grain Act	1	-	1
Assistant Photographer	Motion Picture Bureau	2	1	3
E Assistant Private Secretary	Administrative	1	-	1
P Assistant to Chief, Division of External Trade, Dominion Bureau of Statistics	Dominion Bureau of Statistics External Trade	1	-	1
Assistant to Chief of De- signing and Decorating Division, Canadian Exhi- bition Commission	Canadian Exhibition Commission	-	1	1
Assistant Trade Commission- er	Commercial Intelli- gence Service	16	15	31
E Assistant Weighman	Canada Grain Act	1	-	1
Canadian Exhibition Com- missioner	Canadian Exhibition Commission	1	-	1
Caretaker	Motion Picture Bureau	1	-	1
E Chairman, Grain Appeal Tribunal	Canada Grain Act	3	-	3
E Chauffeur	Administrative	1	-	1
E Chief Accountant	Canada Grain Act	1	-	1
P Chief, Census of Manufact- ures, Dominion Bureau of Statistics	Dominion Bureau of Statistics Census of Manu- factures	1	-	1

(over)

TRADE AND COMMERCE

SUMMARY LIST

		<u>Number of Positions</u>			
	<u>Class</u>	<u>Division</u>	<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
	Chief Clerk	Administrative	2	-	2
E	Chief Clerk and Grain Accountant	Canada Grain Act	1	-	1
	Chief, Commercial Division, Canadian Exhibition Commission	Canadian Exhibition Commission	-	1	1
			T 1	-	T 1
	Chief Deputy Grain Inspector	Canada Grain Act	10	2	12
P	Chief, Division of Agricultural Statistics, Dominion Bureau of Statistics	Dominion Bureau of Statistics Agricultural Statistics	1	-	1
P	Chief, Division of Demography, Dominion Bureau of Statistics	Dominion Bureau of Statistics Demography	1	-	1
P	Chief, Division of External Trade, Dominion Bureau of Statistics	Dominion Bureau of Statistics External Trade	1	-	1
P	Chief, Division of Internal Trade, Dominion Bureau of Statistics	Dominion Bureau of Statistics Internal Trade	1	-	1
	Chief, Foreign Tariffs Division, Commercial Intelligence Service	Commercial Intelligence Service	1	-	1
P	Chief, General Statistics and Editor, Canada Year Book	Dominion Bureau of Statistics General Statistics	1	-	1

(over)

TRADE AND COMMERCE

SUMMARY LIST

		<u>Number of Positions</u>		
<u>Class</u>	<u>Division</u>	<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
E Chief Grain Commissioner	Canada Grain Act	1	-	1
Chief Grain Inspector	Canada Grain Act	1	-	1
Chief Grain Weighmaster	Canada Grain Act	1	-	1
Chief Inspector of Factories, Weights and Measures	Weights and Measures	1	-	1
P Chief, Mining, Metallurgical, and Chemical Division, Dom- inion Bureau of Statistics	Dominion Bureau of Statistics Mining, Metallurgical and Chemical	1	-	1
Chief of Designing and De- corating Division, Cana- dian Exhibition Commission	Canadian Exhibition Commission	-	1	1
Chief of Mineral Exhibit Division, Canadian Exhi- bition Commission	Canadian Exhibition Commission	1	-	1
Chief Photographer	Motion Picture Bureau	1	-	1
P Chief, Transportation Division, Dominion Bureau of Statistics	Dominion Bureau of Statistics Transportation and Public Utilities	1	-	1
E Cleanerman	Canada Grain Act	2	-	2
E Clerk, Commercial Intelli- gence Service	Commercial Intelli- gence Service	22	-	22
Clerk, Grade 4	Administrative	3	-	3
	Accounts	1	-	1
	Canada Grain Act	12	3	15
	Commercial Intelli- gence Service	-	2	2
	Dominion Bureau of Statistics	-	-	-
	Administrative	2	-	2

1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6
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1	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	5	6

TRADE AND COMMERCE

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
E	Clerk, Grade 4 (Continued)			
	Dominion Bureau of Statistics			
	Agricultural Statistics	1	-	1
	Demography	2	-	2
	External Trade	1	-	1
	Internal Trade	2	-	2
	Mining, Metallurgical and Chemical	2	-	2
	Electricity and Gas			
	Inspection	1	-	1
	Weights and Measures	3	-	3
	Administrative	1	-	1
	Commercial Intelligence Service	4	-	4
E	Clerk, Grade 3			
	Administrative	2	-	2
	Accounts	1	-	1
	Canada Grain Act	82	25	107
		T 10	17	T 27
	Dominion Bureau of Statistics			
	Administrative	2	-	2
	Agricultural Statistics	4	-	4
	Census of Manufactures	6	-	6
	Dairy, Fish, Furs and Animal Products	3	-	3
	Demography	7	-	7
	External Trade	3	-	3
	Finance Statistics	2	-	2
	Forestry	2	-	2
	Internal Trade	1	-	1
	Judicial Statistics	2	-	2
	Mining, Metallurgical and Chemical	6	-	6
	Transportation and Public Utilities	3	-	3
	Electricity and Gas			
	Inspection	-	1	1
	Commercial Intelligence Service	5	-	5
	Clerk, Grade 2			
	Administrative	1	1	2
		T 1	-	T 1
	Accounts	1	-	1
	Canada Grain Act	2	-	2

(over)

ANNUAL REPORT

UNITED STATES DEPARTMENT OF AGRICULTURE

ANNUAL REPORT

ANNUAL REPORT

ANNUAL REPORT

UNITED STATES DEPARTMENT OF AGRICULTURE

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UNITED STATES DEPARTMENT OF AGRICULTURE

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ANNUAL REPORT

UNITED STATES DEPARTMENT OF AGRICULTURE

ANNUAL REPORT

UNITED STATES DEPARTMENT OF AGRICULTURE

TRADE AND COMMERCE

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Clerk, Grade 2 (Continued)	Canadian Exhibition Commission	1	-	1
	Commercial Intelligence Service	1	1	2
	Dominion Bureau of Statistics	7	-	7
	Administrative	7	-	7
	Agricultural Statistics	7	-	7
	Census of Manufactures	2	-	2
	Dairy, Fish, Furs and Animal Products	1	-	1
	Demography	12	-	12
	Education Statistics	1	-	1
	External Trade	3	-	3
	Forestry	1	-	1
	General Statistics	6	-	6
	Internal Trade	3	2	5
	Mining, Metallurgical and Chemical	2	-	2
	Weights and Measures	-	1	1
	Commercial Intelligence Service	2	-	2
Clerk, Grade 1	Administrative	3	-	3
	Canada Grain Act	3	-	3
		T 1	-	T 1
	Canadian Exhibition Commission	2	-	2
	Dominion Bureau of Statistics	6	-	6
	Administrative	6	-	6
	Agricultural Statistics	8	12	20
	Census of Manufactures	5	-	5
	Dairy, Fish, Furs and Animal Products	1	-	1
	Demography	2	-	2
	Education Statistics	1	-	1
	External Trade	3	-	3
	Forestry	6	-	6
	General Statistics	1	-	1
	Internal Trade	3	-	3
	Mining, Metallurgical and Chemical	4	-	4
	Transportation and Public Utilities	5	-	5

(over)

TRADE AND COMMERCE

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
E Clerk, Grade 1 (Continued)	Electricity and Gas Inspection	1	-	1
E	Commercial Intelligence Service	5	-	5
E Clerk-Stenographer	Canada Grain Act	6	-	6
E Commercial Agent	Commercial Intelligence Service	1	-	1
E Confidential Messenger	Administrative	1	-	1
Departmental Accountant, Grade 5	Accounts	1	-	1
Departmental Accountant, Grade 4	Canada Grain Act	1	-	1
	Canadian Exhibition Commission	1	-	1
Departmental Accountant, Grade 3	Accounts	1	-	1
Departmental Accountant, Grade 2	Accounts	3	-	3
	Canada Grain Act	1	-	1
Departmental Librarian, Grade 2	Administrative	1	-	1
	Dominion Bureau of Statistics			
	Administrative	1	-	1
Deputy Grain Inspector	Canada Grain Act	123	12	135
Deputy Grain Registrar	Canada Grain Act	3	-	3
Deputy Minister	Administrative	1	-	1
Director of Canadian Trade Publicity in Great Britain	Publicity and Advertising	1	-	1
Director of Electrical and Gas Inspection	Electricity and Gas Inspection	1	-	1

(over)

BUDGET

Year 1990

FUND	DIVISION	ITEM
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
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14	14	14
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96	96	96
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99	99	99
100	100	100

TRADE AND COMMERCE

SUMMARY LIST

	<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
			<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
E	Director of Publicity, Ottawa	Publicity and Advertising	1	-	1
	Director of the Commercial Intelligence Service	Commercial Intelli- gence Service	1	-	1
	Director of the Motion Picture Bureau	Motion Picture Bureau	1	-	1
	Director of Weights and Measures	Weights and Measures	1	-	1
	District Inspector of Electricity and Gas	Electricity and Gas Inspection	19	-	19
	Part Time		1	-	1
	District Inspector of Weights and Measures	Weights and Measures	16	1	17
	Division Superintendent of Electricity and Gas	Electricity and Gas Inspection	3	-	3
	Division Superintendent of Weights and Measures	Weights and Measures	2	-	2
P	Dominion Statistician	Dominion Bureau of Statistics Administrative	1	-	1
	Draftsman	Dominion Bureau of Statistics Administrative	1	-	1
	Editor, Grade 2	Commercial Intelli- gence Service	1	-	1
	Editor, Grade 1	Commercial Intelli- gence Service	-	1	1
E	Electrician	Canada Grain Act	5	-	5
	Electrician, Electricity and Gas Branch, Department of Trade and Commerce	Electricity and Gas Inspection	1	-	1

(over)

Subject		Author		Year	
1	Electricity and Magnetism	James Clerk Maxwell	1861-1862	1	1861-1862
2	Electricity and Magnetism	William Gilbert	1600	2	1600
3	Electricity and Magnetism	Benjamin Franklin	1752	3	1752
4	Electricity and Magnetism	Volta	1780	4	1780
5	Electricity and Magnetism	Galvani	1780	5	1780
6	Electricity and Magnetism	Faraday	1831	6	1831
7	Electricity and Magnetism	Ampere	1820	7	1820
8	Electricity and Magnetism	Biot and Savart	1820	8	1820
9	Electricity and Magnetism	Ohm	1827	9	1827
10	Electricity and Magnetism	Wheatstone	1833	10	1833
11	Electricity and Magnetism	Faraday	1831	11	1831
12	Electricity and Magnetism	Faraday	1831	12	1831
13	Electricity and Magnetism	Faraday	1831	13	1831
14	Electricity and Magnetism	Faraday	1831	14	1831
15	Electricity and Magnetism	Faraday	1831	15	1831
16	Electricity and Magnetism	Faraday	1831	16	1831
17	Electricity and Magnetism	Faraday	1831	17	1831
18	Electricity and Magnetism	Faraday	1831	18	1831
19	Electricity and Magnetism	Faraday	1831	19	1831
20	Electricity and Magnetism	Faraday	1831	20	1831

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
E Engineer	Canada Grain Act	2	-	2
Examiner and Adjuster of Standards	Weights and Measures	1	-	1
Examiner of Electrical and Gas Standards	Electricity and Gas Inspection	1	1	2
Exhibit Decorator, Grade 2	Canadian Exhibition Commission	4	-	4
Exhibit Decorator, Grade 1	Canadian Exhibition Commission	2	-	2
P Expert in Grain Chemistry	Canada Grain Act	1	-	1
E Expert Miller	Canada Grain Act	2	-	2
Film Editor	Motion Picture Bureau	1	-	1
E Floorman	Canada Grain Act	1	-	1
E Foreman	Canada Grain Act	5	-	5
E Foreman Carpenter	Canadian Exhibition Commission	1	-	1
Foreman Exhibit Decorator	Canadian Exhibition Commission	1	-	1
Fruit Exhibit Specialist	Canadian Exhibition Commission	1	-	1
Gas and Gas Meter Tester	Electricity and Gas Inspection	1	-	1
General Grain Sampler Foreman	Canada Grain Act	1	-	1
E General Manager	Canada Grain Act	1	-	1
E Grain Commissioner	Canada Grain Act	2	-	2
E Grain Elevator Clerk	Canada Grain Act	7	1	8
E Grain Elevator Senior Clerk	Canada Grain Act	3	-	3

(over)

1911

1911

1911

1911

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2	2	1911	1911
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93	93	1911	1911
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95	95	1911	1911
96	96	1911	1911
97	97	1911	1911
98	98	1911	1911
99	99	1911	1911
100	100	1911	1911

TRADE AND COMMERCE

SUMMARY LIST

		<u>Number of Positions</u>		
<u>Class</u>	<u>Division</u>	<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Grain Exhibit Foreman	Canadian Exhibition Commission	1	-	1
Grain Inspector, Grade 2	Canada Grain Act	3	-	3
Grain Inspector, Grade 1	Canada Grain Act	5	-	5
Grain Sampler	Canada Grain Act	80	2	82
Grain Sampler Foreman	Canada Grain Act	18	5	23
Grain Trackman	Canada Grain Act	81	19	100
		T 17	-	T 17
Grain Weighman	Canada Grain Act	135	4	139
		7	-	7
Grain Weighmaster	Canada Grain Act	4	-	4
Head Clerk	Canada Grain Act	5	-	5
	Canadian Exhibition Commission	1	-	1
	Commercial Intelligence Service	3	-	3
	Dominion Bureau of Statistics			
	Agricultural Statistics	1	-	1
	Demography	1	-	1
	Education Statistics	1	-	1
	Mining, Metallurgical and Chemical	1	-	1
	Transportation and Public Utilities	1	-	1
	General Statistics	1	-	1
Head Motion Picture Photographer	Motion Picture Bureau	1	-	1
Head Translator	Dominion Bureau of Statistics Administrative	1	-	1
Inspector, Bounties on Copper Bars and Rods				
Part Time	Administrative	1	-	1

(over)

Page 100

Date		Description		Amount	
1	10/1/50	Balance		100.00	
2	10/2/50	Check #100		50.00	
3	10/3/50	Check #101		25.00	
4	10/4/50	Check #102		25.00	
5	10/5/50	Check #103		25.00	
6	10/6/50	Check #104		25.00	
7	10/7/50	Check #105		25.00	
8	10/8/50	Check #106		25.00	
9	10/9/50	Check #107		25.00	
10	10/10/50	Check #108		25.00	
11	10/11/50	Check #109		25.00	
12	10/12/50	Check #110		25.00	
13	10/13/50	Check #111		25.00	
14	10/14/50	Check #112		25.00	
15	10/15/50	Check #113		25.00	
16	10/16/50	Check #114		25.00	
17	10/17/50	Check #115		25.00	
18	10/18/50	Check #116		25.00	
19	10/19/50	Check #117		25.00	
20	10/20/50	Check #118		25.00	
21	10/21/50	Check #119		25.00	
22	10/22/50	Check #120		25.00	
23	10/23/50	Check #121		25.00	
24	10/24/50	Check #122		25.00	
25	10/25/50	Check #123		25.00	
26	10/26/50	Check #124		25.00	
27	10/27/50	Check #125		25.00	
28	10/28/50	Check #126		25.00	
29	10/29/50	Check #127		25.00	
30	10/30/50	Check #128		25.00	
31	10/31/50	Check #129		25.00	
32	11/1/50	Check #130		25.00	
33	11/2/50	Check #131		25.00	
34	11/3/50	Check #132		25.00	
35	11/4/50	Check #133		25.00	
36	11/5/50	Check #134		25.00	
37	11/6/50	Check #135		25.00	
38	11/7/50	Check #136		25.00	
39	11/8/50	Check #137		25.00	
40	11/9/50	Check #138		25.00	
41	11/10/50	Check #139		25.00	
42	11/11/50	Check #140		25.00	
43	11/12/50	Check #141		25.00	
44	11/13/50	Check #142		25.00	
45	11/14/50	Check #143		25.00	
46	11/15/50	Check #144		25.00	
47	11/16/50	Check #145		25.00	
48	11/17/50	Check #146		25.00	
49	11/18/50	Check #147		25.00	
50	11/19/50	Check #148		25.00	
51	11/20/50	Check #149		25.00	
52	11/21/50	Check #150		25.00	
53	11/22/50	Check #151		25.00	
54	11/23/50	Check #152		25.00	
55	11/24/50	Check #153		25.00	
56	11/25/50	Check #154		25.00	
57	11/26/50	Check #155		25.00	
58	11/27/50	Check #156		25.00	
59	11/28/50	Check #157		25.00	
60	11/29/50	Check #158		25.00	
61	11/30/50	Check #159		25.00	
62	12/1/50	Check #160		25.00	
63	12/2/50	Check #161		25.00	
64	12/3/50	Check #162		25.00	
65	12/4/50	Check #163		25.00	
66	12/5/50	Check #164		25.00	
67	12/6/50	Check #165		25.00	
68	12/7/50	Check #166		25.00	
69	12/8/50	Check #167		25.00	
70	12/9/50	Check #168		25.00	
71	12/10/50	Check #169		25.00	
72	12/11/50	Check #170		25.00	
73	12/12/50	Check #171		25.00	
74	12/13/50	Check #172		25.00	
75	12/14/50	Check #173		25.00	
76	12/15/50	Check #174		25.00	
77	12/16/50	Check #175		25.00	
78	12/17/50	Check #176		25.00	
79	12/18/50	Check #177		25.00	
80	12/19/50	Check #178		25.00	
81	12/20/50	Check #179		25.00	
82	12/21/50	Check #180		25.00	
83	12/22/50	Check #181		25.00	
84	12/23/50	Check #182		25.00	
85	12/24/50	Check #183		25.00	
86	12/25/50	Check #184		25.00	
87	12/26/50	Check #185		25.00	
88	12/27/50	Check #186		25.00	
89	12/28/50	Check #187		25.00	
90	12/29/50	Check #188		25.00	
91	12/30/50	Check #189		25.00	
92	12/31/50	Check #190		25.00	
93	1/1/51	Check #191		25.00	
94	1/2/51	Check #192		25.00	
95	1/3/51	Check #193		25.00	
96	1/4/51	Check #194		25.00	
97	1/5/51	Check #195		25.00	
98	1/6/51	Check #196		25.00	
99	1/7/51	Check #197		25.00	
100	1/8/51	Check #198		25.00	
101	1/9/51	Check #199		25.00	
102	1/10/51	Check #200		25.00	
103	1/11/51	Check #201		25.00	
104	1/12/51	Check #202		25.00	
105	1/13/51	Check #203		25.00	
106	1/14/51	Check #204		25.00	
107	1/15/51	Check #205		25.00	
108	1/16/51	Check #206		25.00	
109	1/17/51	Check #207		25.00	
110	1/18/51	Check #208		25.00	
111	1/19/51	Check #209		25.00	
112	1/20/51	Check #210		25.00	
113	1/21/51	Check #211		25.00	
114	1/22/51	Check #212		25.00	
115	1/23/51	Check #213		25.00	
116	1/24/51	Check #214		25.00	
117	1/25/51	Check #215		25.00	
118	1/26/51	Check #216		25.00	
119	1/27/51	Check #217		25.00	
120	1/28/51	Check #218		25.00	
121	1/29/51	Check #219		25.00	
122	1/30/51	Check #220		25.00	
123	1/31/51	Check #221		25.00	
124	2/1/51	Check #222		25.00	
125	2/2/51	Check #223		25.00	
126	2/3/51	Check #224		25.00	
127	2/4/51	Check #225		25.00	
128	2/5/51	Check #226		25.00	
129	2/6/51	Check #227		25.00	
130	2/7/51	Check #228		25.00	
131	2/8/51	Check #229		25.00	
132	2/9/51	Check #230		25.00	
133	2/10/51	Check #231		25.00	
134	2/11/51	Check #232		25.00	
135	2/12/51	Check #233		25.00	
136	2/13/51	Check #234		25.00	
137	2/14/51	Check #235		25.00	
138	2/15/51	Check #236		25.00	
139	2/16/51	Check #237		25.00	
140	2/17/51	Check #238		25.00	
141	2/18/51	Check #239		25.00	
142	2/19/51	Check #240		25.00	
143	2/20/51	Check #241		25.00	
144	2/21/51	Check #242		25.00	
145	2/22/51	Check #243		25.00	
146	2/23/51	Check #244		25.00	
147	2/24/51	Check #245		25.00	
148	2/25/51	Check #246		25.00	
149	2/26/51	Check #247		25.00	
150	2/27/51	Check #248		25.00	
151	2/28/51	Check #249		25.00	
152	2/29/51	Check #250		25.00	
153	2/30/51	Check #251		25.00	
154	3/1/51	Check #252		25.00	
155	3/2/51	Check #253		25.00	
156	3/3/51	Check #254		25.00	
157	3/4/51	Check #255		25.00	
158	3/5/51	Check #256		25.00	
159	3/6/51	Check #257		25.00	
160	3/7/51	Check #258		25.00	
161	3/8/51	Check #259		25.00	
162	3/9/51	Check #260		25.00	
163	3/10/51	Check #261		25.00	
164	3/11/51	Check #262		25.00	
165	3/12/51	Check #263		25.00	
166	3/13/51	Check #264		25.00	
167	3/14/51	Check #265		25.00	
168	3/15/51	Check #266		25.00	
169	3/16/51	Check #267		25.00	
170	3/17/51	Check #268		25.00	
171	3/18/51	Check #269		25.00	
172	3/19/51	Check #270		25.00	
173	3/20/51	Check #271		25.00	
174	3/21/51	Check #272		25.00	
175	3/22/51	Check #273		25.00	
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177	3/24/51	Check #275		25.00	
178	3/25/51	Check #276		25.00	
179	3/26/51	Check #277		25.00	
180	3/27/51	Check #278		25.00	
181	3/28/51	Check #279		25.00	
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183	3/30/51	Check #281		25.00	
184	3/31/51	Check #282		25.00	
185	4/1/51	Check #283		25.00	
186	4/2/51	Check #284		25.00	
187	4/3/51	Check #285		25.00	
188	4/4/51	Check #286		25.00	
189	4/5/51	Check #287		25.00	
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191	4/7/51	Check #289		25.00	
192	4/8/51	Check #290		25.00	
193	4/9/51	Check #291		25.00	
194	4/10/51	Check #292		25.00	
195	4/11/51	Check #293		25.00	
196	4/12/51	Check #294		25.00	
197	4/13/51	Check #295		25.00	
198	4/14/51	Check #296		25.00	
199	4/15/51	Check #297		25.00	
200	4/16/51	Check #298		25.00	
201	4/17/51	Check #299		25.00	
202	4/18/51	Check #300		25.00	
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209	4/25/51	Check #307		25.00	
210	4/26/51	Check #308		25.00	
211	4/27/51	Check #309		25.00	
212	4/28/51	Check #310		25.00	
213	4/29/51	Check #311		25.00	
214	4/30/51	Check #312		25.00	
215	5/1/51	Check #313		25.00	
216	5/2/51	Check #314		25.00	
217	5/3/51	Check #315		25.00	
218	5/4/51	Check #316		25.00	
219	5/5/51	Check #317		25.00	
220	5/6/51	Check #318		25.00	
221	5/7/51	Check #319		25.00	
222	5/8/51	Check #320		25.00	
223	5/9/51	Check #321		25.00	
224	5/10/51	Check #322		25.00	
225	5/11/51	Check #323		25.00	
226	5/12/51	Check #324		25.00	
227	5/13/51	Check #325		25.00	
228	5/14/51	Check #326		25.00	
229	5/15/51	Check #327		25.00	
230	5/16/51	Check #328		25.00	
231	5/17/51	Check #329		25.00	
232	5/18/51	Check #330		25.00	
233	5/19/51	Check #331		25.00	
234	5/20/51	Check #332		25.00	
235	5/21/51	Check #333		25.00	
236	5/22/51	Check #334		25.00	
237	5/23/				

TRADE AND COMMERCE

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Inspector of Electricity and Gas	Electricity and Gas Inspection	42	5	47
Inspector of Subsidized Steamships	Administrative	1	-	1
Inspector of Weights and Measures	Weights and Measures	77	3	80
Inspector, Precious Metals Marking	Administrative	1	-	1
Instrument Maker, Grade 1	Electricity and Gas Inspection	-	1	1
P Junior Chemist	Canada Grain Act	1	-	1
Junior Motion Picture Photographer	Motion Picture Bureau	2	-	2
Junior Trade Commissioner	Commercial Intelligence Service	8	7	15
E Junior Translator	Commercial Intelligence Service	1	-	1
Laboratory Assistant	Electricity and Gas Inspection	1	-	1
E Labourer	Administrative	1	-	1
	Canada Grain Act	11	-	11
Library Assistant	Dominion Bureau of Statistics			
	Administrative	1	-	1
Messenger	Dominion Bureau of Statistics			
	Administrative	2	-	2
E Messenger-Clerk	Canada Grain Act	2	-	2
E Millwright	Canada Grain Act	4	-	4
Moisture Tester, Grain	Canada Grain Act	1	-	1

(over)

Table 10

Number of persons

Category	Number of persons	Percentage
1. Total	100	100.0
2. Male	50	50.0
3. Female	50	50.0
4. Under 18	20	20.0
5. 18-24	15	15.0
6. 25-34	10	10.0
7. 35-44	8	8.0
8. 45-54	7	7.0
9. 55-64	6	6.0
10. 65 and over	4	4.0
11. Single	30	30.0
12. Married	20	20.0
13. Divorced	5	5.0
14. Widowed	4	4.0
15. Never married	3	3.0
16. First marriage	2	2.0
17. Second marriage	1	1.0
18. Third marriage	1	1.0
19. Fourth marriage	1	1.0
20. Fifth marriage	1	1.0
21. Sixth marriage	1	1.0
22. Seventh marriage	1	1.0
23. Eighth marriage	1	1.0
24. Ninth marriage	1	1.0
25. Tenth marriage	1	1.0

TRADE AND COMMERCESUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Moisture Tester Operator, Grain	Canada Grain Act	4	-	4
Motion Picture Photographer	Motion Picture Bureau	1	-	1
Office Appliance Operator, Grade 3	Administrative	2	-	2
	Commercial Intelli- gence Service	1	-	1
	Dominion Bureau of Statistics	1	-	1
	Administrative	1	-	1
	Demography	1	-	1
Office Appliance Operator, Grade 2	Dominion Bureau of Statistics	3	-	3
	Administrative	18	3	21
	Demography	2	-	2
	Education Statistics	1	-	1
	General Statistics	1	-	1
	Internal Trade	1	-	1
Office Boy	Administrative	1	-	1
	Dominion Bureau of Statistics	-	1	1
	Administrative	1	-	1
	Publicity and Advertising	13	-	13
E	Commercial Intelli- gence Service	1	-	1
E	Oilier	1	-	1
	Canada Grain Act	4	-	4
Packer and Helper	Canadian Exhibition Commission	2	-	2
	Motion Picture Bureau	1	-	1
	Weights and Measures	5	-	5
Photographer	Motion Picture Bureau	2	-	2
Principal Clerk	Canada Grain Act	4	-	4
	Administrative	4	-	4
	Commercial Intelli- gence Service	4	-	4

(over)

1997-1998 1999-2000 2001-2002

SUMMARY LIST

		<u>Number of Positions</u>			
<u>Class</u>	<u>Division</u>	<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>	
Principal Clerk (Continued)	Dominion Bureau of Statistics				
	Administrative	3	-	3	
	Agricultural				
	Statistics	1	-	1	
	Census of Manufactures	2	-	2	
	External Trade	1	-	1	
	General Statistics	2	-	2	
	Internal Trade	1	-	1	
	Motion Picture Bureau	1	-	1	
	Weights and Measures	1	-	1	
P	Dominion Bureau of Statistics				
	Census of Manufactures	1	-	1	
	Dairy, Fish, Furs and Animal Products	1	-	1	
	General Statistics	1	-	1	
P	Principal Translator	Administrative	1	-	1
	Publicity Agent	Publicity and Advertising	2	-	2
	Secretary, Board of Grain Commissioners	Canada Grain Act	1	-	1
	Secretary-Clerk	Dominion Bureau of Statistics			
	Internal Trade	1	-	1	
	Secretary, Commercial Intelligence Service	Commercial Intelligence Service	1	-	1
E	Secretary, Committee on Grain Standards				
	Part Time	Canada Grain Act	2	-	2
	Secretary, Department of Trade and Commerce	Administrative	1	-	1
E	Secretary, Grain Appeal Tribunal				
	Part Time	Canada Grain Act	1	-	1
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SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Secretary to Canadian Exhibition Commissioner	Canadian Exhibition Commission	1	-	1
Secretary to Executive	Administrative	-	1	1
	Canada Grain Act	1	-	1
Secretary to the Chairman, Board of Grain Commissioners	Canada Grain Act	T 1	-	T 1
Senior Examiner of Electrical and Gas Standards	Electricity and Gas Inspection	1	-	1
Senior Inspector of Electricity and Gas	Electricity and Gas Inspection	15	3	18
Senior Inspector of Weights and Measures	Weights and Measures	16	2	18
Senior Messenger	Administrative	1	-	1
	Dominion Bureau of Statistics			
	Administrative	1	-	1
Senior Photographer	Motion Picture Bureau	1	-	1
P Senior Translator	Dominion Bureau of Statistics			
	Administrative	-	1	1
Sound Projectionist	Motion Picture Bureau	1	-	1
E Special Census Commissioner	Dominion Bureau of Statistics			
	Demography	1	-	1
Special Meter and Transformer Tester	Electricity and Gas Inspection	1	-	1
Special Typist, Grade 3	Canada Grain Act	2	-	2
Stationary Engineer, Heating, Grade 1	Motion Picture Bureau	1	-	1

(over)

TRADE AND COMMERCE

15

SUMMARY LIST

<u>Class</u>	<u>Division</u>	<u>Number of Positions</u>		
		<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
P Statistician	Dominion Bureau of Statistics	2	-	2
	Demography	2	-	2
	Education Statistics	1	-	1
	External Trade	1	-	1
	Finance Statistics	1	-	1
	Forestry	1	-	1
	General Statistics	1	-	1
	Internal Trade	1	-	1
	Judicial Statistics	1	-	1
	Mining, Metallurgical and Chemical	1	-	1
Stenographer, Grade 3	Administrative	2	-	2
	Accounts	1	-	1
	Canada Grain Act	5	-	5
	Commercial Intelligence Service	3	-	3
	Motion Picture Bureau	1	-	1
	Publicity and Advertising	1	-	1
E	Commercial Intelligence Service	17	-	17
Stenographer, Grade 2	Administrative	3	1	4
	Accounts	2	-	2
	Canada Grain Act	19	3	22
	T 1	1	1	T 2
	Canadian Exhibition Commission	1	1	2
	T 1	-	-	T 1
	Commercial Intelligence Service	12	2	14
	Dominion Bureau of Statistics			
	Administrative	6	-	6
	Agricultural Statistics	1	-	1
	Demography	1	-	1
	External Trade	1	-	1
	General Statistics	1	-	1
	Mining, Metallurgical and Chemical	1	-	1
	Transportation and Public Utilities	1	-	1
	Electricity and Gas Inspection	4	-	4

(over)

TRADE AND COMMERCE

SUMMARY LIST

		<u>Number of Positions</u>		
<u>Class</u>	<u>Division</u>	<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Stenographer, Grade 2				
(Continued)	Motion Picture Bureau	1	1	2
	Publicity and Advertising	1	1	2
	Weights and Measures	3	-	3
E	Administrative	1	-	1
	Commercial Intelligence Service	14	-	14
Stenographer, Grade 1				
	Canadian Exhibition Commission	2	-	2
	Commercial Intelligence Service	1	-	1
		T 1	-	T 1
	Dominion Bureau of Statistics			
	Administrative	4	-	4
	Internal Trade	1	-	1
	Electricity and Gas Inspection	-	1	1
	Publicity and Advertising	2	-	2
	Weights and Measures	2	-	2
E	Commercial Intelligence Service	21	-	21
E Superintendent	Canada Grain Act	5	-	5
Superintendent, Mechanical Tabulating Division, Dominion Bureau of Statistics				
	Dominion Bureau of Statistics			
	Demography	1	-	1
E Supervisor of Payments on Bituminous Coal				
	Administrative	T 1	-	T 1
E Terminal Elevator Agent Part Time	Canada Grain Act	1	-	1
E Trackman	Canada Grain Act	3	-	3
Trade Commissioner, Grade 3	Commercial Intelligence Service	7	-	7
Trade Commissioner, Grade 2	Commercial Intelligence Service	10	-	10

(over)

REPORT

Page 1 of 10

Report Number: 1234567890 Date: 12/31/2023 Page: 1

Section		Description		Amount	
1	1.1	General Fund		1000000	1000000
		Salaries			
		Benefits			
		Travel			
		Miscellaneous			
2	2.1	Capital Projects		500000	500000
		Construction			
		Equipment			
		Information Technology			
		Other			
3	3.1	Debt Service		250000	250000
		Principal			
		Interest			
		Sinking Fund			
		Other			
4	4.1	Special Funds		750000	750000
		Capital Projects			
		Debt Service			
		Other			
		Total			
Total				2500000	2500000

TRADE AND COMMERCE

SUMMARY LIST

		<u>Number of Positions</u>		
<u>Class</u>	<u>Division</u>	<u>Occupied</u>	<u>Vacant</u>	<u>Total</u>
Trade Commissioner, Grade 1	Commercial Intelligence Service	17	1	18
P Translator	Dominion Bureau of Statistics Administrative	1	-	1
Typist, Grade 2	Accounts	1	-	1
	Canada Grain Act	9	3	12
		T 8	1	T 6
	Electricity and Gas Inspection	4	-	4
	Publicity and Advertising	T 1	-	T 1
E	Commercial Intelligence Service	1	-	1
Typist, Grade 1	Commercial Intelligence Service	1	2	3
	Dominion Bureau of Statistics-Adminis.	1	-	1
E	Commercial Intelligence Service	1	-	1
Watchman	Canadian Exhibition Commission	1	-	1
E	Canada Grain Act	5	-	5
E Weighman	Canada Grain Act	5	-	5
Weights and Measures Mechanical Assistant	Weights and Measures	1	-	1
E Winchman	Canada Grain Act	4	-	4
		<hr/>	<hr/>	<hr/>
		1,591	189	1,780

Total -- Professional - 34
 Exempt - ~~332~~ 223
 Temporary - 63
 Part Time - 8
 Seasonal - Nil

From the above should be deducted

E Grain Weighman 7 - 7

who are paid fees of office.

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1

ACCOUNTANT, (HEAD OFFICE)

TRADE AND COMMERCE

DEFINITION OF CLASS:

Keeping general ledgers and controlling accounts of terminal grain elevator system; examining and checking returns received; keeping departmental accounts relating to monies deposited to the credit of the Receiver General; preparing statements of revenues and expenditures under Letter-of-Credit Account and contingent advances; preparing salary and wage payrolls; making up monthly ledger balances and other work related thereto.

QUALIFICATIONS:

Education equivalent to graduation from high school; several years experience in terminal grain elevator office; wide knowledge of modern office practice, particularly relating to grain accounting and keeping of departmental accounts; accuracy.

COMPENSATION:

Annual: \$2,400.

Exempt Class

ADMINISTRATIVE (GENERAL)

GENERAL INFORMATION

GENERAL INFORMATION

General information concerning the organization and functioning of the various departments, divisions, and sections of the organization. This information is of interest to all personnel and should be made available to them in a convenient and accessible form. It should be updated regularly to reflect changes in the organization's structure and functions.

GENERAL INFORMATION

General information concerning the organization and functioning of the various departments, divisions, and sections of the organization. This information is of interest to all personnel and should be made available to them in a convenient and accessible form. It should be updated regularly to reflect changes in the organization's structure and functions.

GENERAL INFORMATION

Page 1 of 1

ACCOUNTANT (INTERIOR TERMINALS)

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

Has charge of Winnipeg uptown terminal elevator office; is responsible for issue of warehouse receipts for grain received; their registration and cancellation; supervises clerks and is responsible for proper and accurate records of grain received and shipped, and returns and reports to head office; conducts all correspondence of a clerical nature, and is responsible for all revenue due the elevator being accurately and promptly assessed; preparing salary and wage payrolls.

QUALIFICATIONS:

Education equivalent to graduation from high school; several years experience in terminal grain elevator office; knowledge of terminal grain elevator practice and statutes, regulations and tariffs governing same; also knowledge of railway tariffs and regulations governing grain shipments; accuracy; supervisory ability.

COMPENSATION:

Annual: 3 at \$2,400
1 at \$2,160.

Exempt Class

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

REPORT OF THE SECRETARY

The report of the Secretary of the Department of Agriculture is presented to the Senate and House of Representatives of the United States of America in accordance with the provisions of the Act of March 3, 1879, (20 Stat. 395), which provides that the Secretary of the Department of Agriculture shall submit to the Senate and House of Representatives a report of the Department for each year.

REPORT OF THE SECRETARY

The report of the Secretary of the Department of Agriculture is presented to the Senate and House of Representatives of the United States of America in accordance with the provisions of the Act of March 3, 1879, (20 Stat. 395), which provides that the Secretary of the Department of Agriculture shall submit to the Senate and House of Representatives a report of the Department for each year.

REPORT OF THE SECRETARY

1911-12
1912-13

ANNEKMAN

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

Under direction, to operate grain conveyors and trippers from workhouse to storage annex, and bin grain according to grade.

QUALIFICATIONS:

Primary school education; general knowledge of elevator operation; good physical condition.

COMPENSATION:

Annual: 1 at \$1,920
1 at \$1,800
1 at \$1,740.

Exempt Class

1945

1945

1945

1945

1945

1945

1945

1945

ARTIST, LANTERN SLIDES, GRADE 2

DEFINITION OF CLASS:

Under direction, to colour lantern slides, glass and celluloid, transparencies and photographic enlargements; to make drawings and sketches; to colour from colour notes; to colour enlargements in oils with Rhorig's medium; to inspect slides for defects; to operate the lantern; to project slides; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation with attendance at special art classes, including the study of colours; at least two years of experience in art work; ability to draw in ink or colour from nature, sketches or photographs; demonstrated ability to colour lantern slides, transparencies and photographic enlargements.

COMPENSATION:

Annual: \$1,080 1,140 1,200 1,260 1,320 1,380

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

SECTION 1. PURPOSE AND SCOPE

1.1. PURPOSE

The purpose of this document is to provide a clear and concise overview of the project's objectives, scope, and deliverables. It is intended to serve as a reference for all project team members and to ensure that everyone is working towards the same goals. The document will also define the project's boundaries and identify the key stakeholders involved.

1.2. SCOPE

The scope of the project is defined by the following objectives: to develop a comprehensive business plan, to conduct a detailed market analysis, and to create a financial model. The project will focus on the development of a new product line and will not include the implementation of the product. The project team will be responsible for the completion of the business plan and the market analysis, while the financial model will be developed by the finance department.

1.3. DELIVERABLES

The project will deliver the following outputs:

ASSISTANT CANADIAN EXHIBITION COMMISSIONER

DEFINITION OF CLASS:

Under direction, to assist the Canadian Exhibition Commissioner to plan, organize, direct and supervise the activities of the Canadian Exhibition Commission; as delegated to be responsible for the economical and adequate design and the construction, erection, demolition, housing and transportation of exhibits; to negotiate for desirable space, custodial service, heat, water, light and necessary facilities at exhibitions and expositions; to assist with the general supervision of the warehouse and cold storage plant; to take charge of the work in the absence of the Canadian Exhibition Commissioner; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least five years of experience and demonstrated ability in the design and preparation of exhibits at the largest exhibitions and expositions; ability to prepare plans and working drawings; thorough knowledge of the natural resources, industries, products and commercial development of Canada; preferably a knowledge of one or more foreign languages; executive ability; good address; tact.

COMPENSATION:

Annual: \$3,240 3,360 3,480 3,600 3,720.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

ASSISTANT CHEMIST

DEFINITION OF CLASS:

Under direction, to perform difficult chemical analysis and physical examination of substances; in some cases to instruct or supervise assistants doing routine analytical work; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing with specialization in chemistry and preferably post-graduate specialization in chemical research work; three years of post-graduate practical laboratory experience; thorough knowledge of inorganic and organic chemistry; supervisory ability.

COMPENSATION:

Annual: \$2,220 2,340 2,460 2,580 2,700.

7

ASSISTANT CHIEF, DIVISION OF DEMOGRAPHY, DOMINION
BUREAU OF STATISTICS

DEFINITION OF CLASS:

To assist the Chief, Division of Demography, Dominion Bureau of Statistics in the work of relating to the taking of the decennial and quinquennial censuses of population and agriculture, including the direction of field staff, the preparation and operation of code systems employed in the mechanical compilation of census records, the editing of census returns, and the compilation and tabulation of results; to assist in directing the compilation of statistics of migration; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least three years' experience in specialized statistical work, preferably in a supervisory capacity; sound statistical training including a knowledge of approved methods of compilation and tabulation, and of the various mechanical devices employed in statistical work; acquaintance with census methods in Canada and other countries; general knowledge of social and economic conditions in Canada; a good knowledge of modern office practice; supervisory ability.

COMPENSATION:

Annual: \$2,520 2,640 2,760 2,880 3,000 3,120 3,240

Approved -- Civil Service Commission
Deputy's Description -- over

ASSISTANT CHIEF, DIVISION OF DEMOGRAPHY, DOMINION
BUREAU OF STATISTICS

DEPUTY'S DESCRIPTION

DEFINITION OF CLASS:

To assist the Chief, Division of Demography, Dominion Bureau of Statistics, in the work relating to the taking of the decennial and quinquennial censuses of population and agriculture, including the direction of field staff, the preparation and operation of code systems employed in the mechanical compilation of census records, the editing of census returns, and the compilation and tabulation of results; to undertake, at census periods, the direction and control of a staff which in past censuses has run to nearly four hundred employees and in the 1931 Census will run to probably over five hundred; to assist in directing the compilation of statistics of migration; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least ten years' experience in specialized statistical work, preferably in a supervisory capacity; sound statistical training, including a knowledge of approved methods of compilation and tabulation, and of the various mechanical devices employed in statistical work; acquaintance with census methods in Canada and other countries; general knowledge of social and economic conditions in Canada; a good knowledge of modern office practice; supervisory ability.

ASSISTANT CHIEF GRAIN INSPECTOR

DEFINITION OF CLASS:

To assist the Chief Grain Inspector in supervising the work of grain inspection under the Canada Grain Act and to act in his place during his absence; to have particular supervision over grain inspection at Winnipeg; to assign work to and advise Grain Inspectors; and to perform other related work as required.

QUALIFICATIONS:

Public school education, preferably high school training; ten years experience in grain inspection work, not less than four years of which must have been in a supervisory capacity either as a Grain Inspector, Grade 1, or Grain Inspector, Grade 2; organizing and administrative ability; must have expert knowledge of the varieties of Canadian grain; a thorough knowledge of and ability to interpret the provisions of the Canada Grain Act and the regulations of the Board of Grain Commissioners in so far as they apply to the inspection of grain; must hold Grain Inspector's certificate; good judgment; quickness of perception; courtesy; tact.

COMPENSATION:

Annual: \$4,200 4,380.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

ASSISTANT CHIEF GRAIN WEIGHMASTER

DEFINITION OF CLASS:

To assist the Chief Grain Weighmaster in administering the work of government supervision of grain weighing; to perform inspections of equipment or investigate the work of weighmasters and weighmen as assigned; to perform the duties of the Chief Grain Weighmaster in his absence; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from high school; at least four years of experience in grain weighing; at least one year of which shall have been in a supervisory capacity; familiarity with the laws, regulations and practices governing the weighing of grain; specialized knowledge of scales and other weighing equipment; ability to make investigations, to keep records and to make reports; administrative ability.

COMPENSATION:

Annual: \$3,000 3,120 3,240.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

ASSISTANT DEPUTY MINISTER, DEPARTMENT OF TRADE AND COMMERCE

DEFINITION OF CLASS:

To assist the Deputy Minister, Department of Trade and Commerce, in administrative matters as delegated; to confer with heads of branches and divisions in regard to activities over which they have control; to act for the Deputy Minister during his absence; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to university graduation; at least five years of clerical experience in a supervisory capacity; thorough knowledge of the organization and procedure of the Department; administrative ability; tact and good judgment.

COMPENSATION:

Annual: \$4,620 4,920 5,220

Approved -- Civil Service Commission
Deputy's Description -- over

ASSISTANT DEPUTY MINISTER, DEPARTMENT OF TRADE AND COMMERCE

DEPUTY'S DESCRIPTION

DEFINITION OF CLASS:

To assist the Deputy Minister, Department of Trade and Commerce, in administrative matters as delegated; to confer with heads of branches and divisions in regard to activities over which they have control; to issue instructions as may be necessary to secure the proper standard of work, and in the absence of the Deputy Minister to assume full charge and authority over the administration of the Department with power to sign necessary documents; to be responsible under the Deputy Minister for the general supervision of the organization of staffs; and to meet the public.

SECTION 1. PURPOSE

SECTION 2. SCOPE

It is the policy of the Department of Defense to ensure that all personnel who are involved in the administration of the Department are properly trained and supervised. This policy applies to all personnel who are involved in the administration of the Department, regardless of their position or grade. The purpose of this policy is to ensure that all personnel are properly trained and supervised, and that they are able to perform their duties in a professional and efficient manner. This policy is intended to provide a framework for the Department's personnel management practices, and to ensure that all personnel are held to the same standards of performance and conduct.

12

ASSISTANT DIRECTOR OF ELECTRICAL AND GAS INSPECTION

DEFINITION OF CLASS:

To assist in the administrative work involved in the inspection of gas, gas meters and electricity; particularly to have supervision over the laboratory work required in setting standards and performing experimental tests; to handle correspondence and supervise the work of office employees; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation in electrical engineering from a school of applied science of recognized standing; several years of practical experience involving laboratory work with gas and electricity; familiarity with and experience in gas and electrical inspection work; supervisory ability; exactitude; integrity; good judgment.

COMPENSATION:

Annual: \$3,120 3,300 3,480 3,660 3,720.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

THE HISTORY OF THE UNITED STATES OF AMERICA

CHAPTER I
THE DISCOVERY OF AMERICA

It is a matter of fact that the discovery of America was made by Christopher Columbus in 1492. He was an Italian navigator who was sailing for Spain when he discovered the New World. His discovery was a great event in the history of the world, and it led to the great age of exploration.

THE DISCOVERY OF AMERICA

The discovery of America was a great event in the history of the world, and it led to the great age of exploration. It was a time when men were seeking new lands and new riches, and they were willing to risk their lives to do so. The discovery of America was a great triumph for the human spirit, and it was a great step forward in the history of the world.

THE DISCOVERY OF AMERICA

CHAPTER II
THE DISCOVERY OF AMERICA

ASSISTANT DOMINION STATISTICIAN, DOMINION BUREAU
OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician, to assist in the general administration of the Dominion Bureau of Statistics, and in particular to assist in the organization of the decennial and quinquennial censuses and of a complete system of statistics as prescribed under the Statistics Act and Regulations; to have immediate charge of the staff of the Administration Division; to make special investigations and reports as directed; to act for the Dominion Statistician in his absence; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a college or university of high standing; thorough knowledge of the science of statistics and of social and economic conditions in Canada; ability to speak and conduct correspondence in English and French; office experience; administrative ability; tact and good judgment.

COMPENSATION:

Annual: \$3,360 3,540 3,720 3,900 4,080

Approved -- Civil Service Commission
Deputy's Description -- over

12

ASSISTANT DOMINION STATISTICIAN, DOMINION BUREAU
OF STATISTICS

DEPUTY'S DESCRIPTION

DEFINITION OF CLASS:

Under the Dominion Statistician, to assist in the general administration of the Dominion Bureau of Statistics, and in particular to assist in the organization of the decennial and quinquennial censuses and of a complete system of statistics as prescribed under the Statistics Act and Regulations; to have immediate charge of the staff of the Administration Division; to make special investigations and reports as directed; to act for the Dominion Statistician in his absence; and to perform other related work as required.

This position is at present unfilled, but its compensation is inadequate. It should be classified next to that of Dominion Statistician.

ASSISTANT ELECTRICIAN(TRADE AND COMMERCE)DEFINITION OF CLASS:

To assist the Elevator Electrician in maintaining electrical machinery and equipment in proper working order; repairing same and installing new equipment.

QUALIFICATIONS:

Primary school education; knowledge of electrical machinery and equipment; good physical condition.

COMPENSATION:

Annual: \$1,740.

Exempt Class

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL

TO: DIRECTOR, FBI
FROM: SAC, NEW YORK
SUBJECT: [REDACTED]
RE: [REDACTED]

CONFIDENTIAL

RE: [REDACTED]
[REDACTED]

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MAY 18 1964

ASSISTANT EXPERT IN GRAIN CHEMISTRY

DEFINITION OF CLASS:

To assist in the direction of field and laboratory research and the investigation of grains and milling products; to make physical and chemical tests of grain; to make investigations relating to the transportation of grain and problems connected with the moisture content; to develop methods of work applicable to these problems; to conduct or direct experimental milling, baking and packing tests; to collect data regarding grains and their chemical and physical properties; to assist in the preparation of reports for publication; on occasion to be responsible for the direction of the grain laboratory; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing with post-graduate specialization in chemistry and biology; at least three years of experience in independent research work of demonstrated value; ability to direct the work of a chemical laboratory and to complete and publish the results of original investigations.

COMPENSATION:

Annual: \$3,060 3,240 3,420.

ASSISTANT GRAIN COMMISSIONERDEFINITION OF CLASS:

Under the direction of the Board, to assist in the administration of the Canada Grain Act in the province to which appointed; to investigate complaints made to the Board; and assist in such other branches of the Board's work as may be determined by that body from time to time.

COMPENSATION:

Annual: \$7,500.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

ASSISTANT GRAIN SAMPLER FOREMANDEFINITION OF CLASS:

Under direction, to assist a Grain Sampler Foreman in supervising the work of an assigned group of grain samplers in obtaining samples of grain from railroad cars or elevators for inspection purposes; to assist a Grain Sampler Foreman in supervising the keeping of records of cars loaded or unloaded; to turn over samples obtained and make reports to Deputy Grain Inspectors; and to perform other related work as assigned.

QUALIFICATIONS:

Three years experience as Grain Sampler; capable of instructing and controlling a staff of grain samplers; physical fitness; trustworthiness; tact; public school education.

COMPENSATION:

Annual: \$1,800.

Approved -- Civil Service Commission
Deputy's Description -- over

... ..

ASSISTANT GRAIN SAMPLER FOREMAN(DEPUTY'S DESCRIPTION)DEFINITION OF CLASS:

Under direction, to assist a Grain Sampler Foreman in supervising the work of an assigned group of Grain Samplers in obtaining samples of grain from railroad cars or elevators, and the recording of information in connection therewith; and to perform other related work as assigned.

ASSISTANT GRAIN WEIGHMANDEFINITION OF CLASS:

To assist a Grain Weighman as assigned.

QUALIFICATIONS:

Primary school education; preferably experience in grain handling; proficiency in arithmetic; good physical condition.

COMPENSATION:

Annual: \$1,620 1,740.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

1970-1971

ASSISTANT MILLWRIGHT(TRADE AND COMMERCE)DEFINITION OF CLASS:

To assist a Millwright in maintaining elevator machinery and equipment in good working order; and do other related work as required.

QUALIFICATIONS:

Primary school education; mechanical ability; knowledge of grain elevator machinery; good physical condition.

COMPENSATION:

Annual: \$1,800.

Exempt Class

ASSISTANT PHOTOGRAPHERDEFINITION OF CLASS:

To perform, under supervision, assigned work in connection with the taking of photographs.

QUALIFICATIONS:

Primary school education; at least two years of experience in commercial or studio photography, or five years of experience as a amateur photographer; good eyesight; correct colour sense; artistic sense; good physical condition.

COMPENSATION:

Annual: \$1,080 1,140 1,200 1,260 1,320 1,380

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

CONFIDENTIAL

SECRET

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the office of the Director.

ASSISTANT PRIVATE SECRETARY(TRADE AND COMMERCE)DEFINITION OF CLASS:

Under direction of the Minister, to assist his Private Secretary in conducting general correspondence; to prepare reports and other papers for the Minister's signature; to take dictation; to type routine letters; and to perform other related work as required.

QUALIFICATIONS:

Training equivalent to that represented by graduation from high school; at least two years' experience in shorthand and typewriting; some experience in secretarial work; accuracy and tact.

COMPENSATION:

Annual: \$3,000

Exempt Class

FEDERAL STATUTE BOOK

(REVISED 1900)

TABLE OF CONTENTS

THESE STATUTES ARE IN FORCE IN THE
UNITED STATES OF AMERICA
AND IN THE DISTRICT OF COLUMBIA
AND IN THE TERRITORIES AND POSSESSIONS
OF THE UNITED STATES OF AMERICA
AND IN THE DISTRICT OF COLUMBIA
AND IN THE TERRITORIES AND POSSESSIONS
OF THE UNITED STATES OF AMERICA

REVISIONS

THESE STATUTES ARE IN FORCE IN THE
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OF THE UNITED STATES OF AMERICA

ASSISTANT TO CHIEF, DIVISION OF EXTERNAL TRADE,
DOMINION BUREAU OF STATISTICS

DEFINITION OF CLASS:

Under direction, to assist the Chief, Division of External Trade, Dominion Bureau of Statistics, in the preparation of Import and Export Statistics of the Dominion; to have charge of a clerical staff engaged in the compilation of foreign trade statistics; as assigned, to collect and compile the data for periodic or special reports or tables; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, and preferably university training; at least three years of experience in the compilation of trade statistics, two years of which shall have been in a supervisory capacity; thorough familiarity with the methods of compiling the statistics of imports and exports and of the statistical classification in use; supervisory ability.

COMPENSATION:

Annual: \$2,400 2,520 2,640 2,760

Approved -- Civil Service Commission
Deputy's Description -- over

CONFIDENTIAL - SECURITY INFORMATION

During the period from 1971 to 1977, Division 10
conducted a series of studies to determine the impact of
the Vietnam War on the economy of the United States. The
studies were conducted by a team of economists and statisticians
from the Federal Reserve Board, the Department of Commerce,
and the Department of Defense. The studies were designed to
provide information on the economic impact of the war on the
United States economy. The studies were conducted in a series
of reports, the first of which was published in 1971.

CONFIDENTIAL - SECURITY INFORMATION

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economic impact of the war on the United States economy. The
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of reports, the first of which was published in 1971.

CONFIDENTIAL - SECURITY INFORMATION

CONFIDENTIAL - SECURITY INFORMATION

20

ASSISTANT TO CHIEF, DIVISION OF EXTERNAL TRADE,
DOMINION BUREAU OF STATISTICS

DEPUTY'S DESCRIPTION

DEFINITION OF CLASS:

Under direction, to assist the Chief, Division of External Trade, Dominion Bureau of Statistics, in the preparation of Import and Export Statistics of the Dominion; to assume final responsibility for preparation of material for the quarterly, Annual, and Calendar Year Trade Reports, involving an intimate acquaintance with the technique of trade statistics in their many ramifications; to have charge of a clerical staff engaged in the compilation of foreign trade statistics; as assigned, to collect and compile the data for periodic or special reports or tables; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, and preferably university training; at least ten years of experience in the compilation of trade statistics, two years of which shall have been in a supervisory capacity; thorough familiarity with the methods of compiling the statistics of imports and exports and of the statistical classification in use; supervisory ability.

SECURITY INFORMATION

SECURITY INFORMATION

It is the policy of the Department of Defense to ensure that all personnel who have access to information of a classified nature are properly indoctrinated in the principles and practices of security. This indoctrination is provided through the Department of Defense Security Program, which is responsible for the development, implementation, and maintenance of the Department of Defense Security Program. The Department of Defense Security Program is a part of the Department of Defense and is responsible for the development, implementation, and maintenance of the Department of Defense Security Program. The Department of Defense Security Program is a part of the Department of Defense and is responsible for the development, implementation, and maintenance of the Department of Defense Security Program.

SECURITY INFORMATION

Education equivalent to high school graduation is required for all personnel who have access to information of a classified nature. This education is provided through the Department of Defense Security Program, which is responsible for the development, implementation, and maintenance of the Department of Defense Security Program. The Department of Defense Security Program is a part of the Department of Defense and is responsible for the development, implementation, and maintenance of the Department of Defense Security Program. The Department of Defense Security Program is a part of the Department of Defense and is responsible for the development, implementation, and maintenance of the Department of Defense Security Program.

- 7

ASSISTANT TO CHIEF OF DESIGNING AND DECORATING
DIVISION, CANADIAN EXHIBITION COMMISSION

DEFINITION OF CLASS:

To assist in the general supervision of workmen engaged in the decoration of exhibits and exhibition buildings, and to take complete charge in the absence of the Chief, Designing and Decorative Division; to design and carry out decorative and colour schemes for exhibits and exhibition buildings; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a recognized school of art, with specialization in perspective decoration and design; preferably experience as a scenic painter, architectural draftsman and interior decorator; fair knowledge of products, industries, natural resources and commercial possibilities of the Dominion; ability to supervise and direct a large staff of tradesmen; good address.

COMPENSATION:

Annual: \$2,220 2,340 2,460 2,520.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

RESEARCH ON THE HISTORY OF THE
UNITED STATES

CHAPTER I

The history of the United States is a story of the growth of a nation from a small colony to a great power. It is a story of the struggles of the people to establish a government of their own, and of the efforts to build a nation out of many different peoples and cultures. The story begins with the first settlers, who came to the New World in search of a better life. They found a land of opportunity, but also a land of hardship. They had to learn to live with the elements, and to work the land. They had to learn to get along with each other, and to build a community. The story continues with the growth of the colonies, and the struggle for independence. It is a story of the triumph of the people over the odds, and of the birth of a new nation.

CHAPTER II

The history of the United States is a story of the growth of a nation from a small colony to a great power. It is a story of the struggles of the people to establish a government of their own, and of the efforts to build a nation out of many different peoples and cultures. The story begins with the first settlers, who came to the New World in search of a better life. They found a land of opportunity, but also a land of hardship. They had to learn to live with the elements, and to work the land. They had to learn to get along with each other, and to build a community. The story continues with the growth of the colonies, and the struggle for independence. It is a story of the triumph of the people over the odds, and of the birth of a new nation.

CHAPTER III

THE HISTORY OF THE UNITED STATES

28

ASSISTANT TRADE COMMISSIONER

DEFINITION OF CLASS:

To assist a Trade Commissioner in the promotion of export trade of the Dominion; to aid in the collection of data regarding business opportunities for Canadians in British and foreign countries; to investigate questions of import or export trade as directed; to act for the Trade Commissioner in such matters as may be delegated by him; to formulate reports and prepare statistics; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; fair knowledge of commercial or journalistic practice gained from actual experience; at least fifteen months of training and meritorious record as a Junior Trade Commissioner or experience of equivalent character and standard; general familiarity with resources and industries of Canada; ability to gather reliable information on trade conditions and prepare concise and readable reports; prepossessing personal appearance; ability to exercise independent judgment; tact.

COMPENSATION:

Annual: \$2,460 2,580 2,700 2,820 2,940

Full Living Allowance.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

MEMORANDUM FOR THE RECORD

STATEMENT OF WORK

The purpose of this statement is to provide a general description of the work to be performed by the contractor. It is not intended to be a contract, but rather a statement of the work to be performed. The contractor is to provide a detailed description of the work to be performed, including a list of the tasks to be performed, a description of the methods to be used, and a description of the results to be achieved. The contractor is to provide a detailed description of the work to be performed, including a list of the tasks to be performed, a description of the methods to be used, and a description of the results to be achieved.

SCOPE OF WORK

The scope of work is defined as the work to be performed by the contractor. It includes the tasks to be performed, the methods to be used, and the results to be achieved. The scope of work is defined as the work to be performed by the contractor. It includes the tasks to be performed, the methods to be used, and the results to be achieved. The scope of work is defined as the work to be performed by the contractor. It includes the tasks to be performed, the methods to be used, and the results to be achieved.

DELIVERABLES

Deliverables are the results of the work to be performed by the contractor. They are the products of the work that are to be delivered to the client. Deliverables are the results of the work to be performed by the contractor. They are the products of the work that are to be delivered to the client.

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ASSISTANT WEIGHMAN

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

To assist the Elevator Weighman in the weighing of grain received into and out of a terminal elevator, and maintaining proper records thereof; and to perform other related work as required.

QUALIFICATIONS:

Primary school education; several years experience in a terminal elevator, preferably as scale helper; knowledge of large hopper scales and their equipment; ability to maintain the required records; good physical condition.

COMPENSATION:

Annual: \$1,920.

Exempt Class

CANADIAN EXHIBITION COMMISSIONER

DEFINITION OF CLASS:

Under direction of the Deputy Minister, Department of Immigration and Colonization, to plan, organize, direct and supervise the activities of the Canadian Exhibition Commission and the various departments resulting from Canada's participation in international exhibitions, professional, industrial and trade conventions, and industrial shows; to keep informed as to exposition plans and activities in various parts of the world and arrange for adequate Canadian representation; to initiate, devise and organize and direct publicity methods suitable to the time, locality and character of each exposition; to exercise responsibility for the economical and adequate design, construction, erection, demolition, housing and transportation of exhibits, negotiations for desirable space, custodial service, heat, water, light and similar facilities; to prepare working plans and superintend the design and construction of exhibits demonstrating the products, resources and possibilities of Canada; to be responsible for all expenditures and the work of a permanent staff of specialists; to engage and supervise considerable additional assistance as required; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least seven years of experience and demonstrated ability in the preparation of international exhibits; thorough familiarity with modern publicity methods and principles; wide knowledge of the products, industries, natural resources and commercial possibilities of the Dominion; preferably knowledge of one or more modern languages; executive ability; good address; tact.

COMPENSATION:

Annual: \$3,720 3,900 4,080 4,260 4,440.

Living Allowance: \$2,000 per annum.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

THE HISTORY OF THE

REPUBLIC OF THE UNITED STATES

The history of the Republic of the United States is a story of the growth of a nation from a collection of small, isolated colonies to a great, unified power. It is a story of the struggles of the people to secure their rights and liberties, and of the efforts of the government to maintain the peace and prosperity of the land. The story begins with the first settlers who came to the New World in search of a better life. They found a land of great beauty and abundance, but they also found a land of great danger. The native Americans, who had lived in the land for centuries, were a powerful and warlike people. The settlers fought a long and hard battle to drive them from the land, and finally, in 1783, they won. The Republic of the United States was born. It was a young nation, but it was a nation of great promise. It was a nation that was founded on the principles of liberty and justice for all. It was a nation that was determined to stand for the rights of the weak and the oppressed. It was a nation that was determined to be a light to the world. The story of the Republic of the United States is a story of the growth of a nation from a collection of small, isolated colonies to a great, unified power. It is a story of the struggles of the people to secure their rights and liberties, and of the efforts of the government to maintain the peace and prosperity of the land. The story begins with the first settlers who came to the New World in search of a better life. They found a land of great beauty and abundance, but they also found a land of great danger. The native Americans, who had lived in the land for centuries, were a powerful and warlike people. The settlers fought a long and hard battle to drive them from the land, and finally, in 1783, they won. The Republic of the United States was born. It was a young nation, but it was a nation of great promise. It was a nation that was founded on the principles of liberty and justice for all. It was a nation that was determined to stand for the rights of the weak and the oppressed. It was a nation that was determined to be a light to the world.

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THE HISTORY OF THE
REPUBLIC OF THE UNITED STATES

CARETAKER

DEFINITION OF CLASS:

To be responsible, under direction, for the maintenance, cleaning, and protection of a government building or other property; in some cases to operate a small heating plant; in some cases to supervise the work of others in this connection; and to perform other related work as assigned.

QUALIFICATIONS:

Ability to read and write and preferably primary school education; at least two years of experience in janitor or related work; knowledge of modern cleaning methods and implements; in some cases ability to operate stoves, furnaces, or other minor heating plants; in some cases, supervisory ability; good physical condition.

COMPENSATION:

Annual: \$1,200 1,260

In Yukon Territory: \$2,280.

For limited service a rate not to exceed \$1,260 per annum as determined by the Department and the Civil Service Commission shall be paid.

If quarters, fuel, light, water or other maintenance is supplied the value shall be deducted from the above compensation.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

CONFIDENTIAL

It is recommended, under the provisions of the act, that the Government should consider the possibility of a permanent policy of providing for the needs of the people in the event of a serious shortage of food and other necessities. It is suggested that the Government should consider the possibility of a permanent policy of providing for the needs of the people in the event of a serious shortage of food and other necessities.

CONFIDENTIAL

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32

CHAIRMAN, GRAIN APPEAL TRIBUNAL

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

To act as Chairman of a Grain Appeal Tribunal, with two other members of a Grain Appeal Tribunal, to examine samples of grain and set the final grade thereon.

QUALIFICATIONS:

Many years experience in the inspection of grain, under the Board of Grain Commissioners; expert knowledge of Canadian grain; thorough knowledge of the provisions of the Canada Grain Act and the regulations of the Board in so far as they apply to the inspection of grain; must have passed the Civil Service Examination for Grain Inspector.

COMPENSATION:

Annual: 1 at \$5,700.

2 at \$4,000.

Exempt Class

UNITED STATES DISTRICT COURT

SOUTHERN DISTRICT OF NEW YORK

IN RE: THE ESTATE OF

JOHN J. BROWN, DECEASED
Plaintiff
vs.
The First National Bank of New York
Defendant

COMPLAINT

That the undersigned, Plaintiff, do hereby allege and claim that the Defendant, The First National Bank of New York, is indebted to the Plaintiff in the sum of \$100,000.00, and that the Defendant has failed to pay the same, and that the Plaintiff is entitled to recover the same with interest thereon at the rate of six per cent per annum from the date of the maturity of the debt until the same is paid.

VERIFICATION

Subscribed and sworn to before me this 1st day of January, 1911, at New York City, New York.

CHAUFFEURDEFINITION OF CLASS:

Under direction, to drive and care for a passenger automobile or motor truck; and to perform other related work as required.

QUALIFICATIONS:

Primary school education; at least two years of experience in driving and caring for passenger automobile and light motor trucks; a chauffeur's license to meet local requirements; carefulness; good eyesight and hearing; sobriety; good physical condition.

COMPENSATION:

Annual: \$1,440 1,500 1,560 1,620

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

CHIEF ACCOUNTANT(TRADE AND COMMERCE)DEFINITION OF CLASS:

To supervise the operation of the entire system of accounts maintained by the Canadian Government terminal grain elevators; to supervise the requisite commercial accounting and yearly commercial audit; to supervise the revenues and expenditures; to supervise and be responsible for the necessary departmental returns and accounts; to prepare analytical and statistical reports.

QUALIFICATIONS:

Education equivalent to high school graduation with special training in accountancy; considerable executive ability with at least several years experience in accounting and audit; considerable knowledge of commercial accounting, particularly as relating to terminal grain elevators and the grain trade, and the Dominion Government's accounting system.

COMPENSATION:

Annual: \$3,900.

Exempt Class

STATE OF NEW YORK

IN SENATE

January 10, 1907

REPORT OF THE COMMISSIONERS OF THE LAND OFFICE
IN RESPONSE TO A RESOLUTION PASSED BY THE SENATE
ON JANUARY 10, 1907
RELATIVE TO THE LANDS BELONGING TO THE STATE
AND THE MANNER OF DISPOSING OF THEM
ALSO A REPORT ON THE PROGRESS OF THE LAND OFFICE
DURING THE YEAR 1906

ALBANY: J.B. LEECH, PRINTERS.

THE LAND OFFICE OF THE STATE OF NEW YORK
HAS THE HONOR TO ACKNOWLEDGE THE RECEIPT OF
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DURING THE YEAR 1906

ALBANY: J.B. LEECH, PRINTERS.

1907, 10 (1000)

95

**CHIEF, CENSUS OF MANUFACTURES, DOMINION BUREAU
OF STATISTICS**

DEFINITION OF CLASS:

Under the Dominion Statistician, to supervise the collection, compilation and publication annually, under Sections 20-21 of the Statistics Act, of statistical data relating to the manufactures of Canada; to prepare the schedules employed in the above and to arrange a classification of industries; to supervise the compilation of special statistical reports relating to manufactures; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least three years of statistical or accounting experience in a supervisory capacity; sound statistical training including a knowledge of approved methods of collection, interpretation and presentation, both tabular and graphic; thorough knowledge of Canadian manufacturing industries and of the scope and character of statistical information required by the producing and commercial interests of Canada; ability to design the formats of periodical and special reports; supervisory ability; tact and good judgment.

COMPENSATION:

Annual: \$2,820 2,940 3,060 3,180 3,300 3,420.

Approved -- Civil Service Commission

Subsequent reference to Chief, Census of Manufactures, Dominion Bureau of Statistics, by the Civil Service Commission.

The class "Senior Statistician", as created in the official classification of 1920 (salary range \$3240-3950), exactly describes the duties carried out by the chiefs of these six branches. So demonstrable is this that the duties of the chief of the Internal Trade Branch of the Bureau (one of the positions now under review) are expressly cited in the official classification as an example of the type of position that should be so classified. Even prior to 1920, when the general level of Civil Service salaries was much lower than at present, the salary range of the predecessors of three of these officers went to \$4,000, whilst the promotion of two others to the same maximum had been approved.

Deputy Minister

CHIEF CLERK

DEFINITION OF CLASS:

To supervise a large group of clerical employees engaged in clerical work requiring considerable specialization and knowledge of clerical methods, or to take charge of a large administrative unit requiring the exercise of a high order of independent judgment and discretion; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, and preferably university training; at least four years of clerical experience in a supervisory capacity; wide knowledge of modern office practice; a high degree of specialized knowledge of the clerical work and procedure of an organization; administrative ability of a high order.

COMPENSATION:

Annual: \$3,120 3,240 3,360 3,480 3,600 3,720

Approved -- Civil Service Commission
Deputy's Description -- over

CHIEF CLERK

DEPUTY'S DESCRIPTION

DEFINITION OF CLASS:

To act as private secretary to a Minister of the Crown or member of the government; to have immediate charge of official and other correspondence and administrative detail requiring the personal attention of the Minister; to attend to all detail and routine administrative work as delegated; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, preferably with university training; at least one year of experience in a secretarial capacity, in some cases stenographic ability; good command of English and preferably a knowledge of French; tact, good address; good personality.

CHIEF CLERK AND GRAIN ACCOUNTANT(TRADE AND COMMERCE)DEFINITION OF CLASS:

To perform technical work of a clerical nature required in the unloading of grain at terminal elevator, and loading same into cars and vessels; supervising preparation of all orders for shipment of grain and responsibility for all documents surrendered in connection therewith; handling of correspondence relating to grain shipments, claims, records, connected therewith; supervision of a clerk manifesting, expensing and keeping accurate records of grain received, stored and shipped, countersign, and is responsible for the accuracy of all warehouse receipts issued and cancelled, for proper insurance of grain in store; performs other related work.

QUALIFICATIONS:

Education equivalent to high school graduation; specialized knowledge of clerical work connected with the grain trade; several years of terminal grain elevator office experience in a supervisory capacity; thorough knowledge of terminal grain elevator procedure; administrative ability.

COMPENSATION:

Annual: \$3,420.

Exempt Class

CHIEF, COMMERCIAL DIVISION, CANADIAN EXHIBITION COMMISSION

DEFINITION OF CLASS:

To assist the Canadian Exhibition Commissioner in the conduct of exhibitions, exhibits and industrial shows, and to demonstrate the resources, products, manufactures, exports and commercial development of Canada; to distribute literature and to furnish authoritative information to visitors, possible purchasers or importers, regarding Canadian resources, products and manufactures, and to attend professional, industrial and trade conventions to furnish such information; to advise with and work in co-operation with the Trade Commissioner of the territory where exhibitions are held; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing, or training and experience of equivalent standard; considerable business experience in a position of responsibility, preferably in export or import business or similar trade; thorough familiarity with the resources, products and manufactures of Canada; some knowledge of exportation, documentation, and methods of packing Canadian products; ability to meet the public; pleasing personality; tact and good judgment.

COMPENSATION:

Annual: \$2,880 3,000 3,120 3,240 3,360.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

CHIEF DEPUTY GRAIN INSPECTOR

DEFINITION OF CLASS:

Under direction of a Grain Inspector, to supervise and assign the work of Deputy Grain Inspectors at a grain inspection point; in the absence of the Grain Inspector to take charge of the work of grain inspection; generally to oversee the grading of grain by Deputy Grain Inspectors; to issue certificates for grain inspected; and to perform other related work as required.

QUALIFICATIONS:

Public school education, preferably high school training; five years experience as a Deputy Grain Inspector; capable of instructing and supervising Deputy Grain Inspectors; must have passed Civil Service examination for Grain Inspector; thorough familiarity with the varieties of Canadian grain; a knowledge of the provisions of the Canada Grain Act and the regulations of the Board of Grain Commissioners in so far as they apply to the inspection of grain; physical fitness; quickness of perception; good eyesight a necessity; courtesy; tact; trustworthiness.

COMPENSATION:

Annual: \$3,000 3,120 3,240.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

THE HISTORY OF THE

REIGN OF

James VI and I, who reigned from 1567 to 1625. This reign was marked by significant events, including the Scottish Reformation, the Union of the Crowns, and the English Reformation. The reign of James VI and I is often considered a period of religious and political upheaval.

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THE REIGN OF

James VI and I, who reigned from 1567 to 1625.

CHIEF, DIVISION OF AGRICULTURAL STATISTICS, DOMINION
BUREAU OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician, to supervise the collection, compilation and publication of the annual agricultural statistics of Canada; to collect annually in collaboration with provincial departments of agriculture, the statistics of individual farms as to acreage and live stock; to supervise the Dominion monthly crop-reporting service; to supervise the collection, compilation and publication of miscellaneous agricultural data; to prepare periodical reports, including the Monthly Bulletin of Agricultural Statistics; on occasion to undertake special statistical studies and to write articles on various aspects of rural economy; to supervise a statistical and clerical staff; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least three years of statistical experience in a supervisory capacity; sound statistical training, including knowledge of approved methods of tabulation, interpretation, and presentation, both tabular and graphic; thorough knowledge of Canadian agricultural conditions; knowledge of the agricultural conditions of other countries; exact knowledge of the systems applied in different countries for the collection of agricultural statistics and for reporting on crops during growth; ability to write for publication and to make clear and forceful presentations of facts; supervisory ability.

COMPENSATION:

Annual: \$2,820 3,000 3,180 3,360 3,540 3,720

Approved -- Civil Service Commission

Subsequent reference to Chief, Division of Agricultural Statistics, Dominion Bureau of Statistics, by the Civil Service Commission.

"The class "Senior Statistician", as created in the official classification of 1920 (salary range \$3,240-\$3,960), exactly describes the duties carried out by the chiefs of these six branches. So demonstrable is this that the duties of the chief of the Internal Trade Branch of the Bureau (one of the

CHIEF, DIVISION OF AGRICULTURAL STATISTICS, DOMINION
BUREAU OF STATISTICS (Cont'd)

positions now under review) are expressly cited in the official classification as an example of the type of position that should be so classified. Even prior to 1920, when the general level of Civil Service salaries was much lower than at present, the salary range of the predecessors of three of these officers went to \$4,000, whilst the promotion of two others to the same maximum had been approved."

Deputy Minister

CHIEF, DIVISION OF DEMOGRAPHY, DOMINION
BUREAU OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician, to design and prepare schedules and instructions employed in taking the decennial and quinquennial censuses of population and agriculture; to prepare the code systems employed in the mechanical compilation of census records; to direct and control the census field staff; to supervise the editing of census returns and the compilation and tabulation of the results; to prepare and edit for publication the census statistics of population and agriculture; to compile the vital statistics of Canada in collaboration with provincial governments; to compile and coordinate the statistics of migration; to supervise the keeping of census records; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing, with specialization in statistics; at least five years of statistical experience in a supervisory capacity; thorough familiarity with demographical and general statistical technique, including intimate acquaintance with census methods; a knowledge of ethnology, general knowledge of social and economic conditions in Canada; thorough knowledge of the various mechanical devices employed in statistical work; a high degree of administrative ability; thorough knowledge of modern office practice.

COMPENSATION:

Annual: \$3,720 3,900 4,080 4,260 4,440 4,620

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY

REPORT OF THE

COMMISSIONER OF PLANT INDUSTRY
FOR THE YEAR 1911
The Department of Agriculture has the honor to acknowledge the receipt of the report of the Commissioner of Plant Industry for the year 1911. The report contains a detailed account of the work of the Bureau of Plant Industry during the year, and is a valuable contribution to the knowledge of the plant industry of the United States. The report is divided into two parts, the first of which contains a general statement of the work of the Bureau, and the second of which contains a detailed account of the work of the various divisions of the Bureau. The report is well written and is a valuable contribution to the knowledge of the plant industry of the United States.

CONTENTS

General statement of the work of the Bureau of Plant Industry for the year 1911. The work of the Bureau of Plant Industry during the year 1911 was characterized by a steady increase in the number of plants introduced into the United States. The number of plants introduced during the year was 1,234, as compared with 1,123 in 1910. The most important plants introduced during the year were the following: (1) The sweet potato, which was introduced from the Philippines; (2) the banana, which was introduced from the Philippines; (3) the pineapple, which was introduced from the Philippines; (4) the guava, which was introduced from the Philippines; (5) the mango, which was introduced from the Philippines; (6) the papaya, which was introduced from the Philippines; (7) the cashew, which was introduced from the Philippines; (8) the coconut, which was introduced from the Philippines; (9) the rubber tree, which was introduced from the Philippines; (10) the sugarcane, which was introduced from the Philippines. The work of the Bureau of Plant Industry during the year 1911 was also characterized by a steady increase in the number of plants introduced into the United States from foreign countries. The number of plants introduced during the year was 1,234, as compared with 1,123 in 1910. The most important plants introduced during the year were the following: (1) The sweet potato, which was introduced from the Philippines; (2) the banana, which was introduced from the Philippines; (3) the pineapple, which was introduced from the Philippines; (4) the guava, which was introduced from the Philippines; (5) the mango, which was introduced from the Philippines; (6) the papaya, which was introduced from the Philippines; (7) the cashew, which was introduced from the Philippines; (8) the coconut, which was introduced from the Philippines; (9) the rubber tree, which was introduced from the Philippines; (10) the sugarcane, which was introduced from the Philippines.

APPENDIX

1. List of plants introduced into the United States during the year 1911.

CHIEF, DIVISION OF EXTERNAL TRADE, DOMINION BUREAU
OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician, to control and direct the compilation and publication of the monthly and annual statistical reports on Canadian exports and imports as required by the Statistics Act, 1918; to prepare annual statistical reports on the trade of British and foreign countries; to prepare special statistics of Canadian and foreign trade as required by Parliament, Government departments and the commercial and producing interests of Canada; to supervise a statistical and clerical staff; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least three years of statistical experience in a supervisory capacity; sound statistical training including knowledge of approved methods of tabulation, interpretation and presentation, both tabular and graphic; intimate knowledge of Canadian economic conditions, of trade relations between Canada, Great Britain and foreign countries, and of the export and import trade of leading countries of the world; thorough understanding of the scope and character of the trade statistical information required by the producing and commercial interests of Canada; ability to design the formats of periodical and special reports required; supervisory ability.

COMPENSATION:

Annual: \$2,820 3,000 3,180 3,360 3,540 3,720.

Approved -- Civil Service Commission

Subsequent reference to Chief, Division of External Trade,
Dominion Bureau of Statistics, by the Civil Service Commission

The class "Senior Statistician", as created in the official classification of 1920 (salary range \$3240-\$3960), exactly describes the duties carried out by the chiefs of these six branches. So demonstrable is this that the duties of the chief of the Internal Trade Branch of the Bureau (one of the positions now under review) are expressly cited in the official classification as an example of the type of position that should be so classified. Even prior to 1920, when the general level of Civil Service salaries was much lower than at present, the salary range of the predecessors of three of these officers went to \$4,000, whilst the promotion of two others to the same maximum had been approved.

Deputy Minister

CHIEF, DIVISION OF INTERNAL TRADE, DOMINION BUREAU
OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician, to conduct a statistical survey of the internal trade of Canada; to compile and publish weekly, monthly or annually, statistical reports relating to the major movements of grain, live stock, animal products, coal and other important commodities from producing areas into distributing and consuming markets, and of the visible supplies of such commodities; to supervise a comprehensive scheme of prices statistics in connection with the above, and of index numbers of prices; to prepare monthly and annually statistical reports relating to commodities in cold storage; and to perform other related work as assigned.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing, with special training in economics; at least three years of statistical or accounting experience in a supervisory capacity; sound statistical training, including knowledge of approved methods of collection, interpretation and presentation, both tabular and graphic; intimate knowledge of Canadian economic conditions and of distribution problems in Canada; thorough understanding of the scope and use of index numbers and of the character of the trade statistical information required by producing and commercial interests; supervisory ability.

COMPENSATION:

Annual: \$2,820 3,000 3,180 3,360 3,540 3,720.

Approved -- Civil Service Commission

Subsequent reference to Chief, Division of Internal Trade,
Dominion Bureau of Statistics, by the Civil Service Commission

The class "Senior Statistician", as created in the official classification of 1920 (salary range \$3240-\$3960), exactly describes the duties carried out by the chiefs of these six branches. So demonstrable is this that the duties of the chief of the Internal Trade Branch of the Bureau (one of the positions now under review) are expressly cited in the official classification as an example of the type of position that should be so classified. Even prior to 1920, when the general level of Civil Service salaries was much lower than at present, the salary range of the predecessors of three of these officers went to \$4,000, whilst the promotion of two others to the same maximum had been approved.

Deputy Minister

CHIEF, FOREIGN TARIFFS DIVISION, COMMERCIAL
INTELLIGENCE SERVICE

DEFINITION OF CLASS:

To be responsible, under the direction of the Director, Commercial Intelligence Service, for the collection and distribution of information on British and foreign customs tariffs, invoice requirements, consular certificates, import restrictions, merchandise marks laws, and similar regulations affecting exports from Canada; to keep in touch with changes in such customs tariffs and regulations as affect Canadian export trade; to study foreign tariffs and regulations in order to interpret them for Canadian exporters; to investigate treaties or trade conventions affecting customs duties on Canadian exports, or exports from countries competing with Canada; to follow interpretations of tariff and trade regulations appearing in trade publications or reported by Trade Commissioners; to convert to Canadian standards, rates of duty expressed in foreign currencies and foreign weights and measures; to conduct correspondence; to prepare for publication in the Department's weekly Bulletin, articles or data respecting foreign tariffs; to supervise the work of a small clerical staff; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, preferably with university training; at least five years of experience in customs work of responsible character, at least three years of which shall have been devoted to the interpretation of tariff items, preferably in the Department of Customs; thorough knowledge of foreign tariffs and customs regulations; knowledge of modern office practice; ability to undertake independent research work; familiarity with trade publications.

COMPENSATION:

Annual: \$3,720 3,900 4,080 4,260 4,440

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

CHIEF, GENERAL STATISTICS AND EDITOR, CANADA YEAR BOOK

DEFINITION OF CLASS:

Under the Dominion Statistician, to supervise the staff of the Dominion Bureau of Statistics, engaged in the abstraction of general statistics; to conduct special investigations and to prepare special statistical reports for the use of the Government and of interested persons; to supervise the collection and publication of general or barometric statistics; to supervise the preparation and compilation of the Canada Year Book, including special historical and scientific articles; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing, with specialization in economics and statistics; at least five years experience in statistical work in a supervisory capacity; thorough knowledge of the general social and economic conditions throughout Canada; outstanding record as an economist; demonstrated literary ability; supervisory ability; tact; good judgment.

COMPENSATION:

Annual: \$3,720 3,900 4,080 4,260 4,440 4,620.

ORIGINAL ARTICLES

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION
PUBLISHED WEEKLY
CHICAGO, ILL., U.S.A.

ORIGINAL ARTICLES

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION
PUBLISHED WEEKLY
CHICAGO, ILL., U.S.A.

ORIGINAL ARTICLES

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION
PUBLISHED WEEKLY
CHICAGO, ILL., U.S.A.

CHIEF GRAIN COMMISSIONER

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

To exercise general supervision and control, with the assistance of other members, over employees and activities of the Board of Grain Commissioners; to preside at meetings of the Board; to formulate recommendations relating to policies and administration and, with the approval of the Deputy Minister of the Department of Trade and Commerce, put them in effect; to supervise the licensing of track buyers, grain commission merchants and operators of elevators and mills; to supervise the handling, storage, weighing and grading of grain; to handle complaints and to perform other related executive work as required; to supervise the registration of warehouse receipts, the Research Laboratory and the operation of the Canadian Government elevators.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; experience of many years in the grain business or in supervisory positions under the Board of Grain Commissioners; thorough familiarity with the regulations, practices and problems involved in the grain trade; executive ability of a high order.

COMPENSATION:

Annual: \$12,000.

Exempt Class

CHIEF GRAIN INSPECTOR

DEFINITION OF CLASS:

Under executive direction, to exercise general supervision and control over all inspectors and employees engaged in grain inspection under the Canada Grain Act; to be responsible for the collection of fees for inspecting and weighing; to classify grain, select samples and create standards for the different grades of grain; to render decisions in disputes involving the grading of grain; and to perform other related work as required.

QUALIFICATIONS:

Public school education, preferably high school training; fifteen years experience in grain inspection work, not less than seven of which must have been in a supervisory capacity either as a Grain Inspector, Grade 1, Grain Inspector, Grade 2, or as Assistant Chief Grain Inspector; organizing and administrative ability; must have expert knowledge of the varieties of Canadian grain; a thorough knowledge of and ability to interpret the provisions of the Canada Grain Act and the regulations of the Board of Grain Commissioners in so far as they apply to the inspection of grain; must hold Grain Inspector's certificate; good judgment; quickness of perception; courtesy; tact.

COMPENSATION:

Annual: \$5,400 5,700 6,000.

Approved -- Civil Service Commission
Deputy's Description -- over

THE CASE

THE CASE

Under the provisions of the Act, the Commission is required to conduct a thorough investigation of the case and to report the results of its investigation to the President. The Commission has conducted a thorough investigation of the case and has found that the facts are as follows:

THE CASE

The Commission has conducted a thorough investigation of the case and has found that the facts are as follows:

THE CASE

Amount: \$5,400 000.00

CHIEF GRAIN INSPECTOR

DEPUTY'S DESCRIPTION

DEFINITION OF CLASS:

Under executive direction, to exercise general supervision and control over all Inspectors and employees engaged in grain inspection under the Canada Grain Act; to classify grain and select samples; to prepare tentative standards for the different grades of grain; to render decisions in disputes involving the grading of grain; and to perform other related work as required.

CHIEF GRAIN WEIGHMASTERDEFINITION OF CLASS:

To be responsible, under the Board of Grain Commissioners, for organizing and directing all work in connection with the government weighing of grain; to issue instructions for the guidance of weighmasters and weighmen; to handle correspondence and prepare reports; to inspect scales and equipment when required; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from high school; at least three years of supervisory experience in the weighing of grain; thorough familiarity with the regulations and practices relating to the weighing of grain; familiarity with the construction of elevator scales; administrative ability.

COMPENSATION:

Annual: \$3,240 3,480 3,720 3,960 4,200.

UNITED STATES GOVERNMENT

DEPARTMENT OF COMMERCE

It is the responsibility of the Department of Commerce to provide information to the public regarding the activities of the Department and the activities of the various bureaus and offices under its jurisdiction. It is the policy of the Department to make available to the public as much information as possible regarding its activities and the activities of the various bureaus and offices under its jurisdiction. It is the policy of the Department to make available to the public as much information as possible regarding its activities and the activities of the various bureaus and offices under its jurisdiction.

DEPARTMENT OF COMMERCE

The Department of Commerce is responsible for the promotion and development of the foreign trade of the United States. It is the policy of the Department to make available to the public as much information as possible regarding its activities and the activities of the various bureaus and offices under its jurisdiction. It is the policy of the Department to make available to the public as much information as possible regarding its activities and the activities of the various bureaus and offices under its jurisdiction.

DEPARTMENT OF COMMERCE

Amount: \$2,500,000.00

CHIEF INSPECTOR OF FACTORIES, WEIGHTS AND MEASURESDEFINITION OF CLASS:

Under direction of the Director of Weights and Measures, to supervise the inspection at factories of weights, measures, scales and other weighing and measuring devices; to enforce the regulations for inspection at factories and to maintain uniformity of inspection; to make reports on new weighing and measuring devices submitted for examination; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation and preferably university training; at least five years of experience as an Inspector of Weights and Measures or in work of equivalent character and standard; thorough familiarity with the law, regulations and practices relating to the inspection of weights and measures; thorough knowledge of the properties of materials and the principles of construction of weighing and measuring devices; supervisory ability; tact and good judgment.

COMPENSATION:

Annual: \$2,220 2,340 2,460 2,580 2,700 2,820.

CHIEF INSPECTOR OF FACTORIES, WEIGHTS AND MEASURESDEPUTY'S DESCRIPTIONDEFINITION OF CLASS:

Under the Director of Weights and Measures, to supervise inspection work in factories manufacturing weighing and measuring devices; to instruct and support factory inspectors in the performance of their duties and to enforce a correct application of the Regulations in the interest of uniformity and fair competition; to act for the Director in conducting special inspections of new installations and to make reports thereon for the use of the Director in behalf of approval or not; to act as laboratory assistant in the comparison of standards and in the performance of investigational work related to weights and measures administration; and to perform other related duties as required.

54

CHIEF, MINING, METALLURGICAL AND CHEMICAL DIVISION,
DOMINION BUREAU OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician, to supervise the collection, compilation and publication of all statistics of the mining, metallurgical and chemical industries of Canada; to collaborate with provincial departments in the preparation of statistical data relating to these industries; to carry out special statistical investigations in the field and to compile and publish reports in connection therewith; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation in science from a university of recognized standing with specialization in chemistry and mineralogy; at least three years practical experience in chemical mining or metallurgical work, and in addition, at least two years of statistical experience in a supervisory capacity; sound statistical training including knowledge of approved methods of collection, interpretation and presentation, both tabular and graphic; thorough knowledge of conditions and practice in the Canadian mining and chemical industries; thorough understanding of the scope and character of the trade statistical information required by the producing and commercial interests of Canada; ability to design the formats of periodical and special reports required; supervisory ability.

COMPENSATION:

Annual: \$2,820 2,940 3,060 3,180 3,300 3,420.

Approved -- Civil Service Commission

Subsequent reference to Chief, Mining, Metallurgical and Chemical Division, by the Civil Service Commission

The class "Senior Statistician", as created in the official classification of 1920 (salary range \$3240-\$3960), exactly describes the duties carried out by the chiefs of these six branches. So demonstrable is this that the duties of the chief of the Internal Trade Branch of the Bureau (one of the positions now under review) are expressly cited in the official classification as an example of the type of position that should be so classified. Even prior to 1920, when the general level of Civil Service salaries was much lower than at present, the salary range of the predecessors of three of these officers went to \$4,000, whilst the promotion of two others to the same maximum had been approved.

Deputy Minister

CHIEF OF DESIGNING AND DECORATING DIVISION,
CANADIAN EXHIBITION COMMISSION

DEFINITION OF CLASS:

Under direction of the Canadian Exhibition Commissioner, to outline the prevailing decorative scheme to be followed in the design and erection of exhibition buildings, exhibits and displays; to prepare plans, specification and estimates for the housing of exhibits and the construction of show cases, stands and wall and window displays; to design the natural and artificial lighting effects, general colour scheme and all inside decorative detail; to prepare special scenic effects in grains and grasses according to the Canadian Exhibition Commission's secret process; to be responsible for the economical and suitable designing, laying out, cutting and hanging of all draperies, bunting and floor and wall coverings; to prepare comparative estimates and decide on the colours, styles and qualities desirable for floor and wall coverings, draperies, display and lighting fixtures, and decorative detail; to supervise all carpenters, electricians, tailors, upholsterers, interior decorators and the like employed in the preparation of exhibits and the decoration of exhibition buildings; and to perform other related work as required.

QUALIFICATIONS:

Graduation from a recognized school of art, with specialization in perspective, decoration and design; at least five years of experience as a scenic painter, and preferably experience both of an architectural draftsman and an interior decorator; considerable knowledge of the products, industries, natural resources and commercial possibilities of the Dominion; some familiarity with modern publicity methods and principles; preferably knowledge of one or more modern language; ability to direct and supervise a large staff of tradesmen; good address.

COMPENSATION:

Annual: \$2,880 3,000 3,120 3,240 3,360.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

CHIEF OF MINERAL EXHIBIT DIVISION, CANADIAN
EXHIBITION COMMISSION

DEFINITION OF CLASS:

Under direction of the Canadian Exhibition Commissioner, to prepare plans, specifications and estimates for the construction of mineral exhibits; to collect representative samples of Canadian mineral products suitable for exhibition; to design and supervise the construction, installation, demolition, upkeep and transportation of mineral exhibits; to prepare, group and classify samples of crude ores and mineral products and by-products for exhibition purposes; to collect and furnish to visitors at international exhibitions, professional, industrial and trade conventions and industrial shows up-to-date and authoritative data regarding markets, areas of occurrence, labour conditions, transportation facilities and the most approved Canadian methods of mining and reduction; to supervise tradesmen engaged in the construction of mineral exhibits; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation in mining engineering from a school of applied science of recognized standing; preferably two years of practical experience in the development of mineral resources, and at least five years of experience in the preparation of mineral exhibits; considerable knowledge of the products, industries, natural resources and commercial responsibilities of the Dominion; some familiarity with modern publicity methods and principles; preferably knowledge of one or more modern languages; ability to direct and supervise a large staff of tradesmen; good address.

COMPENSATION:

Annual: \$2,880 3,000 3,120 3,240 3,360

Approved-- Civil Service Commission
Certified Correct -- Deputy Minister.

REVENUE

The revenue of the General Land Office for the year 1900 was \$1,000,000. This was an increase of \$100,000 over the revenue of the year 1899. The revenue was derived from the sale of land, the rental of land, and the interest on the bonds of the General Land Office. The revenue from the sale of land was \$600,000, the revenue from the rental of land was \$200,000, and the revenue from the interest on the bonds of the General Land Office was \$200,000. The revenue from the sale of land was an increase of \$100,000 over the revenue of the year 1899. The revenue from the rental of land was an increase of \$50,000 over the revenue of the year 1899. The revenue from the interest on the bonds of the General Land Office was an increase of \$50,000 over the revenue of the year 1899.

EXPENDITURES

The expenditures of the General Land Office for the year 1900 were \$1,000,000. This was an increase of \$100,000 over the expenditures of the year 1899. The expenditures were derived from the sale of land, the rental of land, and the interest on the bonds of the General Land Office. The expenditures from the sale of land were \$600,000, the expenditures from the rental of land were \$200,000, and the expenditures from the interest on the bonds of the General Land Office were \$200,000. The expenditures from the sale of land were an increase of \$100,000 over the expenditures of the year 1899. The expenditures from the rental of land were an increase of \$50,000 over the expenditures of the year 1899. The expenditures from the interest on the bonds of the General Land Office were an increase of \$50,000 over the expenditures of the year 1899.

REMARKS

The General Land Office has been successful in its operations during the year 1900. It has increased its revenue and decreased its expenditures. It has also increased its assets and decreased its liabilities.

CHIEF PHOTOGRAPHERDEFINITION OF CLASS:

Under direction, to have charge of a staff of several photographers engaged on photographic work in all its branches; to assign and lay out field and laboratory work; to direct and supervise the production of negatives and prints and the work of producing lantern slides and transparencies; to advise in regard to problems and to devise methods of obtaining re-production by photographic methods; to be responsible for equipment and materials; to order supplies and equipment; to supervise repairs and adjustments to equipment; to maintain records of work; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, seven years of experience as a photographer; at least two years of which shall have been in responsible charge of photographic work; thorough knowledge of modern photography in all its branches, both field work and laboratory work and of cameras and equipment; ability to supervise repairs and to maintain the records of a photographic division; artistic sense; ingenuity; supervisory ability.

COMPENSATION:

Annual: \$2,340 2,460 2,580 2,700 2,820

Approved -- Civil Service Commission
 Certified Correct -- Deputy Minister

RESEARCH UNIT

RESEARCH UNIT

Under direction, to have charge of a staff of
several assistants engaged on projects in all
the laboratory, to assist the staff and laboratory
work in general and especially the projects of research
and science and the staff of research projects and
to assist in general in regard to research and to
assist in the general management of the laboratory
and to be responsible for the general and material
to the general and equipment. To maintain records and
equipment in general, to maintain records of work
to further other related work as required.

RESEARCH UNIT

Under direction, to have charge of a staff of
several assistants engaged on projects in all
the laboratory, to assist the staff and laboratory
work in general and especially the projects of research
and science and the staff of research projects and
to assist in general in regard to research and to
assist in the general management of the laboratory
and to be responsible for the general and material
to the general and equipment. To maintain records and
equipment in general, to maintain records of work
to further other related work as required.

RESEARCH UNIT

RESEARCH UNIT, RESEARCH UNIT, RESEARCH UNIT

CHIEF, TRANSPORTATION DIVISION, DOMINION BUREAU
OF STATISTICS

DEFINITION OF CLASS:

Under the Dominion Statistician and in collaboration with the Board of Railway Commissioners, to design and prepare the schedules and instructions employed in the collection of the monthly or annual statistics of transportation and communications, including steam and electric railways, express companies, telephones and telegraphs; to supervise the collection, compilation and publication of the above statistics; to compile and publish the annual statistics relating to traffic; to collect and compile annual statistics relating to steamship companies operating in Canadian waters and periodical reports relating to vessels of Canadian register; to compile and publish the annual statistics of navigation; on occasion to conduct special investigations into transportation costs and other features of transportation administration; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to graduation from a university of recognized standing; at least three years experience in railway accounting and statistical work; sound statistical training, including knowledge of approved methods of collection, interpretation and presentation, both tabular and graphic; knowledge of corporation and cost accounting; general knowledge of Canadian economic conditions and transportation problems; supervisory ability.

COMPENSATION:

Annual: \$2,940 3,120 3,300 3,480 3,660.

Approved -- Civil Service Commission

Subsequent reference to Chief, Transportation and Public
Utilities Division, Dominion Bureau of Statistics, by
the Civil Service Commission

The class "Senior Statistician", as created in the official classification of 1920 (salary range \$3240-\$3960), exactly describes the duties carried out by the chiefs of these six branches. So demonstrable is this that the duties of the chief of the Internal Trade Branch of the Bureau (one of the positions now under review) are expressly cited in the official classifications as an example of the type of position that should be so classified. Even prior to 1920, when the general level of Civil Service salaries was much lower than at present, the salary range of the predecessors of three of these officers went to \$4,000, whilst the promotion of two others to the same maximum had been approved.

Deputy Minister

[Faint handwritten notes]

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

CLEANERMAN

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

Under direction, to operate machines for cleaning grain, and other related work as required.

QUALIFICATIONS:

Ability to read and write; preferably primary school education; knowledge of grain grades; carefulness; good physical condition.

COMPENSATION:

Annual: 1 at \$1,860
1 at \$1,800.

Exempt Class

RECEIVED

RECEIVED BY MAIL

RECEIVED BY MAIL

Under direction, to receive and deliver
to the public, and to receive and deliver
to the public, and to receive and deliver

RECEIVED BY MAIL

Under direction, to receive and deliver
to the public, and to receive and deliver
to the public, and to receive and deliver

RECEIVED BY MAIL

RECEIVED BY MAIL
RECEIVED BY MAIL
RECEIVED BY MAIL

CLERK, COMMERCIAL INTELLIGENCE SERVICEDEPUTY'S DESCRIPTIONDEFINITION OF CLASS:

Under the direction of a Trade Commissioner, or Assistant Trade Commissioner, to assist in the promotion of the export trade of Canada in a foreign country; to have charge of the routine work of the office; to handle routine correspondence and to perform general secretarial duties; to have charge of books and office expenditures; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation; at least one year of clerical experience, preferably experience in newspaper or trade paper reporting; knowledge of modern office methods; in some cases, training in shorthand and typewriting, or ability to speak and write two or more languages; tact.

COMPENSATION:

Prevailing rates. 1,200 1,300 1,400 1,500 1,600

When the incumbent is entitled to any of the indicated rates, the Government shall pay the amount of the rate indicated, and the amount of the rate indicated shall be paid to the incumbent. The amount of the rate indicated shall be paid to the incumbent. The amount of the rate indicated shall be paid to the incumbent.

When the incumbent is entitled to any of the indicated rates, the Government shall pay the amount of the rate indicated, and the amount of the rate indicated shall be paid to the incumbent. The amount of the rate indicated shall be paid to the incumbent. The amount of the rate indicated shall be paid to the incumbent.

CLERK, GRADE 4

DEFINITION OF CLASS:

To perform difficult or specialized clerical work involving the exercise of considerable independent judgment; to be responsible for performing difficult clerical operations involving a specialized knowledge of office procedure or policy, or to be responsible for maintaining an important section of accounting, filing, mailing, correspondence, statistics or other important office work; to supervise employees engaged on the work or to supervise a considerable number of employees engaged in general clerical work; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation, with four years of experience in clerical work; supervisory ability or demonstrated ability to take charge of specialized office work; thorough knowledge of modern office practice; tact and good judgment.

COMPENSATION:

Annual: \$1,620 1,680 1,740 1,800 1,860 1,920.

Where the incumbent is required to live in an isolated and undesirable locality special maintenance or other allowance may be provided. The conditions and the amount of allowance shall be determined by the Civil Service Commission and the Department concerned.

Where quarters or other allowance is provided, the value for same is to be deducted from the above compensation, the amount to be deducted to be decided by the Civil Service Commission after consultation with the Department.

Approved -- Civil Service Commission
Certified Correct for some positions --
Deputy Minister
Deputy's Description for other positions
-- over

1944

The following information is being furnished to you for your information. It is requested that you keep this information confidential and not discuss it with anyone outside of your organization. The information is being furnished to you for your information only and is not to be used for any other purpose.

CONFIDENTIAL

The following information is being furnished to you for your information. It is requested that you keep this information confidential and not discuss it with anyone outside of your organization. The information is being furnished to you for your information only and is not to be used for any other purpose.

CONFIDENTIAL

Amount: 1,000,000.00

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CLERK, GRADE 4

(DEPUTY'S DESCRIPTION)

DEFINITION OF CLASS:

To perform difficult or specialized work involved in the preparation of accounting statements, and the maintenance of accounting and cost records; to prepare financial returns and balance sheets; to examine and pass on paylists and expense accounts, and other related work requiring considerable knowledge of accounting methods; to supervise small group of employees.

CLERK, GRADE 4DEPUTY'S DESCRIPTIONDEFINITION OF CLASS:

To supervise and control small group of employees engaged in clerical and stenographic work; to supervise a small staff of employees engaged in specialized clerical work; familiarity with handling, storing and accounting for grain; and to perform other related work as required.

QUALIFICATIONS:

Public school education and preferably high school training; ability to organize, supervise and control small staff of employees; at least three years experience in the offices of the Board of Grain Commissioners; courtesy; tact; good judgment.

CLERK, GRADE 4DEPUTY'S DESCRIPTION

(Two Positions)

DEFINITION OF CLASS:

To be responsible as first assistant to the officer in charge of the Mining Section for the preparation of data, highly specialized in character, for the preparation of reports on the principal minerals produced in Canada; to carry on independently all correspondence in connection therewith; to make researches in this field and to be responsible for the output of the work and discipline of the staff in the absence of the officer in charge.

Or to be responsible as first assistant to the officer in charge for the preparation and seeing through the press of the Quarterly and Calendar Year Trade Reports; also to prepare trade statements involving special knowledge of customs classifications and methods.

QUALIFICATIONS:

Graduation from high school; preferably some university training, and at least five years experience in work of a statistical character.

CLERK, GRADE 3DEFINITION OF CLASS:

To perform clerical work requiring specialized knowledge of clerical methods or of office practice and procedure; to be responsible for performing an important clerical operation involving the exercise of independent judgment or to be responsible for maintaining a section of accounting, filing, mailing, correspondence, statistics or other office work; to be responsible for the work of assistants, or to supervise a number of employees engaged in clerical work; and to perform other related work as required.

QUALIFICATIONS:

Education equivalent to high school graduation with at least three years of experience in clerical work; supervisory ability or training in specialized office work; good knowledge of modern office practice; tact and good address.

COMPENSATION:

Annual: \$1,380 1,440 1,500 1,560 1,620.

Where the incumbent is required to live in an isolated and undesirable locality special maintenance or other allowance may be provided. The conditions and the amount of allowance shall be determined by the Civil Service Commission and the Department concerned.

Where quarters or other allowance is provided, the value for same is to be deducted from the above compensation, the amount to be deducted to be decided by the Civil Service Commission after consultation with the Department.

Approved -- Civil Service Commission
 Certified Correct for some positions --
 Deputy Minister
 Deputy's Description for other positions --
 over

CLERK, GRADE 3DEPUTY'S DESCRIPTIONDEFINITION OF CLASS:

To perform, under supervision, clerical work requiring familiarity with the system of handling, storing and accounting for grain.

QUALIFICATIONS:

Public school education and preferably high school training; familiarity with the clerical methods employed in the grain trade; two years of office experience; accuracy and trustworthiness.

CLERK, GRADE 3DEPUTY'S DESCRIPTION

(Ten Positions)

DEFINITION OF CLASS:

To be responsible for a considerable portion of the central filing system for practically all branches of the Bureau, covering subject expansion of 1400 or more distinct groups, preparatory work on staff statements for transmission by Department to Civil Service Commission and Auditor General, involving wide knowledge and constant application of Civil Service regulations; or to supervise ordering and distribution of entire supplies consumed by the members of a large staff, preparation of requisitions covering many hundreds of different forms, to work with cost accountant in connection with payment of printing and stationery supplies, and other related work; or to supervise the work on reception, viscing, checking and preparation for coding of vital statistical records and supervision of the work of the card punching in connection therewith, to investigate from original sources requirements for provincial officials and others; or the editing of schedules received for agricultural and population compilation, entailing voluminous correspondence with field officers involving a wide knowledge of census method and procedure, and also supervision at Census periods of large clerical groups; or to supervise a large seasonal group of employees on livestock and crop acreages and edit reports on livestock and millers' returns, involving independent supervision and responsibility, or to be responsible for the filing section of a branch; or to be responsible for main tabulation of Census of Manufactures and the application of a commodity index to the Industrial Census, involving a wide knowledge of the individual data collected through the several branches of the Industrial Census; or to be responsible for the re-classification of provincial finance, as issued in the annual report on that subject, also statistics of Civil Service personnel.

QUALIFICATIONS:

Graduation from high school or its equivalent; at least five years experience in a statistical office.

CLERK, GRADE 2DEFINITION OF CLASS:

To perform, under supervision, clerical work requiring skill, previous experience, and a knowledge of clerical methods; to be responsible for performing clerical operations involving the application of office practice and procedure, or to be responsible for maintaining an assigned part of accounting, filing, mailing, correspondence, statistics or other office work; in some cases to be responsible for the work of assistants; and to perform other related work as required.

QUALIFICATIONS:

Two years of education of high school standard or its equivalent, with at least two years of experience in clerical work; some knowledge of modern office practice; in some cases training in specialized office work; intelligence; tact and good address.

COMPENSATION:

Annual: \$1,080 1,140 1,200 1,260 1,320 1,380.

Where the incumbent is required to live in an isolated and undesirable locality special maintenance or other allowance may be provided. The conditions and the amount of allowance shall be determined by the Civil Service Commission and the Department concerned.

Where quarters or other allowance is provided, the value for same is to be deducted from the above compensation, the amount to be deducted to be decided by the Civil Service Commission after consultation with the Department.

Approved -- Civil Service Commission
 Certified Correct for some positions --
 Deputy Minister
 Deputy's Description for other positions -- over

CLERK, GRADE 2DEPUTY'S DESCRIPTION

(Nine Positions)

DEFINITION OF CLASS:

To perform independently and assume responsibility for difficult and specialized work involved in the many statistical processes which occur in the preparation of data for statistical publications; requirements for some of these positions include knowledge and method of application of technical medical terms; or a sufficient knowledge of specific regulations under the Statutes to apply to returns of bankruptcy; or responsibility for maintaining the filing system of a statistical branch; or to be responsible for special annual compilation of Industrial statistics by cities, towns or rural areas; or for the compilation of materials for a distinct section in the Industrial Census; or for the maintenance of an Industrial Index for the guidance of the several branches of the Industrial Census; or responsibility for final compilations on crop statistics; or responsibility for discipline and selection and distribution of work among a large group of employees; and other related work.

QUALIFICATIONS:

Graduation from high school or its equivalent, with at least five years of experience in clerical work; some knowledge of modern office practice; in some cases training in specialized office work; intelligence; tact and good address.

CLERK, GRADE 1DEFINITION OF CLASS:

To perform, under supervision, routine clerical work as assigned; and to perform other related work as required.

QUALIFICATIONS:

Primary school education, and preferably some high school training; intelligence; ability to understand and follow directions.

COMPENSATION:

Annual: \$720 780 840 900 960 1,020.

Where the incumbent is required to live in an isolated and undesirable locality, special maintenance or other allowance may be provided. The conditions and the amount of allowance shall be determined by the Civil Service Commission and the Department concerned.

Approved -- Civil Service Commission
Certified Correct for some positions --
Deputy Minister
Deputy's Descriptions for other positions
over

CLERK, GRADE 1DEPUTY'S DESCRIPTION

(Three Positions)

DEFINITION OF CLASS:

To work on adding and calculating machines for different branches of a large organization, for which some knowledge of Industrial Census schedules is required; to understand the division of adding machine key boards and methods of using calculating machines.

QUALIFICATIONS:

Education equivalent to graduation from public school, and at least three years experience on the operation of adding and other machines.

CLERK-STENOGRAPHER

(TRADE AND COMMERCE)

DEFINITION OF CLASS:

Taking and transcribing elevator correspondence, statements, returns, grain statistics and other matters; typing requisitions, vouchers, bills, payrolls and other similar duties; in charge of filing and responsible for outgoing mail.

QUALIFICATIONS:

Primary school education; training in shorthand and typewriting; at least one year of stenographic experience; knowledge of modern office practice, preferably of the grain trade.

COMPENSATION:

Annual: 2 at \$1,380
1 at \$1,320
1 at \$1,140
1 at \$ 960
1 at \$ 900.

Exempt Class

SECRET

SECRET and CONFIDENTIAL are always interchangeable, except
where, however, such distinction has been made. Typing
instructions, however, shall, wherever and whenever
possible, be given in plaintext for clarity.

SECRET

SECRET and CONFIDENTIAL are interchangeable in plaintext and
ciphertext, except where such distinction is required.
Instructions of this nature, however, shall be in plaintext
only.

SECRET

SECRET	SECRET
SECRET	SECRET
SECRET	SECRET
SECRET	SECRET
SECRET	SECRET
SECRET	SECRET

COMMERCIAL AGENTDEFINITION OF CLASS:

Under the supervision of a Trade Commissioner, to assist in the promotion of the export trade of Canada in a foreign country, devoting part time to such work; to prepare reports for the departmental bulletin; to handle correspondence regarding foreign trade opportunities; and to perform other related work as assigned.

QUALIFICATIONS:

Education equivalent to graduation from high school; familiarity with the resources and products of the Dominion and foreign country in which the Commercial Agent may be stationed; ability to prepare reports and handle correspondence; tact.

COMPENSATION:

The salary shall be based upon the amount of time devoted to this work and be designated by the Director of the Commercial Intelligence Service and approved by the Department and the Civil Service Commission.

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

COMMERCIAL CODE

ARTICLE 1

Under the provisions of a Trade Convention, by which the Government of the United States of America is bound, the Government of the United States of America is bound to grant to the citizens of the United States of America the same rights and privileges in the United States of America as are granted to the citizens of the United States of America.

ARTICLE 2

Whereas the Government of the United States of America is bound to grant to the citizens of the United States of America the same rights and privileges in the United States of America as are granted to the citizens of the United States of America;

ARTICLE 3

Whereas the Government of the United States of America is bound to grant to the citizens of the United States of America the same rights and privileges in the United States of America as are granted to the citizens of the United States of America;

CONFIDENTIAL MESSENGERDEFINITION OF CLASS:

To receive and deliver confidential messages or moneys and other valuables; and to perform other related messenger and incidental clerical work as assigned.

QUALIFICATIONS:

Primary school education; judgment, discretion, tact, and trustworthiness; ability to keep confidential matter secret; some knowledge of office methods.

COMPENSATION:

Annual: \$1,080 1,140 1,200 1,260 1,320

Approved -- Civil Service Commission
Certified Correct -- Deputy Minister

520158

Jackson, Gilbert

The Civil Service of Canada in 1930,
Vol. 1.

~~Pol. Sci.~~
~~Govt.~~
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